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# STUDENTS' HAND-BOOK

1906-'07

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PRESENTED BY THE

STUDENTS' ASSOCIATION

OF THE

BAPTIST UNIVERSITY FOR WOMEN

RALEIGH, N. C.

Meredith College Library  
Raleigh, N. C.



## Greeting

In behalf of the students of the Baptist University, we extend to you as a student a hearty welcome.

Join us in our efforts, and enter at once into College activities.

Thus may we, while working together, find truer friends and experience a broader and more vivid conception of real life.

We hope this little book, as a token of our interest in you, may be a friendly guide and help throughout the year.

## To New Students and Old

Feel free to ask questions. There are many things you will need to learn.

Keep sweet, and do the best you can.

Don't be discouraged.

Be jolly. The home-sick germ will die in an atmosphere of cheerfulness.

Fix up your room. Make it as home-like as you can and keep it so.

Meet all your engagements and obligations promptly.

Prepare well your first recitations.

Fill in your individual study schedule in this book. Follow it.

Remember to write the folks at home.

Give careful attention to all announcements.

Remember you are living in a community, and respect the rights of others.

Read carefully the dormitory regulations in this book. Obey them and they will keep you out of trouble.

If you have not enough to do to keep you busy, consult the President or the lady Principal. Satan still hath mischief for idle hand and brain.

Be friendly with everyone. The self-centered one has only a small circumference. Don't criticise. "Cast first the beam out of thine own eye."

Look for the gold in every heart. It is there. And remember, "All is not gold that glitters."

Join the Y. W. C. A. and a Bible class.

Put everything to the test of good sense and reason. Join the society that will stand this test.

Attend the evening prayer-meetings. They will do you good.

Take plenty of good healthful exercise. It will give brightness to your eyes and elasticity to your step. You will be an optimist.

Keep this book in a convenient place. You will need it all the year. It may be called for when you will not have time to hunt for it. A reckoning day is surely coming. Be ready for it.

Study carefully the Constitution and By-Laws of the Student's Association. Prepare to become a helpful member.



# Young Women's Christian Association

## OFFICERS

President . . . . .	ETHEL CARROLL.
Vice-President . . . .	MARGARET BRIGHT.
Secretary . . . . .	MATTIE JENKINS.
Treasurer . . . . .	MABEL JOHNSON.

## COMMITTEE CHAIRMEN

President	Mr JOHNSON.	DORA COX.
Vice-President	ALDWIN.	ANNIE DENMARK.
Secretary	E JACKSON.	LUCILE WITHERS.
Treasurer	HATTIE SUE HALE.	

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## Students' Association

### OFFICERS

President . . . . .	ADDIE SMITH.
Vice-President . . . .	MARGARET BRIGHT.
Secretary . . . . .	LOSSIE STONE.

### EXECUTIVE COMMITTEE

ADDIE SMITH.	LOSSIE STONE.
MARGARET BRIGHT.	DORA COX.
MABEL JOHNSON.	

## Philoretian Society

### OFFICERS

President . . . . .	MAMIE WRIGHT
Vice-President . . . . .	LIZZIE B. STICKLEY
Secretary . . . . .	MATTIE J.
Treasurer . . . . .	DORA COX

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## Astrotekton Society

### OFFICERS

President . . . . .	MARGARET BRIGHT
Vice-President . . . . .	STEPHENS CARRICK
Secretary . . . . .	ANNIE JOSEY.
Treasurer . . . . .	WILLIE L. STEM.

# The Constitution and By-Laws of the Students' Association of the Baptist University For Women.

VI.

below

## I.—ORIGINAL BODY.

The original Self-governed Student Body of the Baptist University for Women shall consist of students from the Junior and Senior classes elected by a committee from the President. The College Classes shall elect a Student Committee, three Seniors and two Juniors, to co-operate with the Faculty in drawing up the By-Laws.

## 2.—OBJECTS.

The object of this Self-governed Body shall be:

1. To create and maintain a standard of conduct and scholarship in the University in keeping with its lofty purpose and Christian ideals; and by practice—by the personal influence of its members—and by its system of *government*, uphold the College Regulations, and create a refining and inspiring influence in the College Home.
2. To do all in its power to direct, encourage and inspire every student in the College, so that she may have help and sympathy in her efforts to grow in character, to become a worthy and helpful member of the body, an honor to the institution and a power for good in the world.

## 3.—NAME.

The Self-governed Body shall be known as the Students' Association of the Baptist University for Women."

#### 4.—DIVISION.

1. The Association shall be divided into two divisions; the Self-governed Division and the Honor Division.

2. The members of the Self-governed Division only shall have the power to vote.

#### 5.—OFFICERS.

a. The officers of the Association shall consist of a President, a Vice-President, a Secretary and a Treasurer, elected by ballot at an annual election held the first Monday in <sup>VRIGHT</sup> March. It

b. The President and the Vice-President shall be chosen from the incoming Senior <sup>Activity</sup> Classes.

#### 6.—MEETINGS.

1. The Association shall meet in conference on the first Monday in every month, for the purpose of transacting any business that shall come within their jurisdiction; for the discussion of these questions that relate to themselves, to college interests, and for the election of approved applicants for membership in the Association.

2. A meeting shall be held for the annual election of officers the first Monday in March.

3. A meeting of the Association may be called at any time by the President, on his own accord, or at the written request of any five members.

4. At the very earliest opportunity after the opening of the College in the Fall, the President shall call a meeting of the Association and present to the members the plans for the year as outlined by the Executive Committee.

#### 7.—MEMBERSHIP.

1. All students of the University who have been approved by the Faculty Committee are

who have made a passing grade in all their studies, may apply for membership in the Honor Division of the Association one month from the date of the first business meeting of the Association. These applications must be written with ink according to the form printed below, and filed with the Secretary of the Association one week before the regular business meeting.

The Association shall act only upon those names that have received the unanimous recommendation of the Executive Committee, her duties the Secretary of the Association.

3. It is the duty of the Secretary shall record only the names of applicants who have conformed to the provisions of section one (1) of this article.

4. *Form of Application.*—I hereby affirm that I have read the Constitution and By-Laws of the Students' Association, and I desire to become a member of the Honor Division at the next regular meeting of the Association.

a. The form of application for the Self-governed Division shall be the same as the above, substituting the word "Self-governed" for "Honor."

5. *Initiation Meeting.*—a. All applicants for membership in the Association, before being received into full membership, must assent to the following pledge as read by the Secretary of the Association in the meeting appointed for that purpose:

"You do hereby promise to abide by the Constitution and By-Laws of this Association, to be loyal to its interests, to cherish its ideals, and to magnify it by your womanly conduct and loyal co-operation in all it represents."

Answer: "I do."

b. Any attendant ceremonies may be pro-

vided for by the committee appointed by the President for that purpose.

6. Any student resident in the College building, who is unwilling to become a member of the Association in accordance with its Constitution and By-Laws, submits herself to the chaperonage and the direct supervision of the Faculty.

7. Any student may forfeit her membership in the Association:

a. Upon receiving a demerit.

b. Upon failing to make a passing grade each quarter.

c. By a vote of three-fourths of the members of the Association.

d. By a vote of the Faculty or of a committee representing the Faculty.

8. Any student who forfeits her membership in the Association for failure at the end of a quarter may apply for membership at the end of the first month and be reinstated; provided, she has attained to a passing grade.

9. Any student who has after failure been restored to the Honor Roll, and who fails for a second time to maintain a grade, shall not be reinstated except at the end of a quarter.

10. Any student forfeiting her membership for any other reason than that of failure may be restored upon recommendation of the Executive Committee.

11. No student shall be restored within less than one month from the time her connection with the Association was severed.

12. Two unexcused absences from the regular meetings of the Association shall be sufficient cause for excluding a member.

13. Failure to vote on the names presented

before the Association for membership, shall be sufficient cause for excluding a member.

## 8.—DUTIES OF OFFICERS.

1. It shall be the duty of the President to preside over all meetings of the Association, to appoint any call meetings she may consider necessary, and to appoint all committees not otherwise provided for in these articles.

The duties of the Vice-President shall be the same as those of the President, should the President at any time be unable to perform her duties.

3. It shall be the duty of the Secretary to record the proceedings of all meetings of the Association, to post all official notices, to record the names of all applicants for membership in the Association, to submit to the lady Principal the lists of members, officers, committees, boards, or other bodies appointed by the Association.

4. It shall be the duty of the Treasurer to keep a strict and permanent account of all receipts and expenditures, to present a report at the annual meeting of the Association, and to perform any other duties that may devolve upon her as Treasurer of the Association.

## 9.—COMMITTEES.

1. *The Executive Committee.*—a. The Executive Committee shall consist of seven members. The President of the Association shall act as chairman, the Vice-President as first member, the Treasurer as second member, and the Secretary of the Association as Secretary of said Committee. The remaining three members shall be elected by ballot.

2. *Duties and Powers.*—*a.* The Executive Committee shall meet with the Faculty Committee on Student Government before and after each regular meeting of the Association, at such time as the Chairman of the Executive Committee from the Faculty shall appoint.

*b.* It shall be the duty of the Executive Committee to enforce the rules of the Association and to consider business of that body.

*c.* The Executive Committee may, by the vote of any five of its members, temporarily suspend from membership any member or members guilty of flagrant breach of the rules. Notification of the suspension of any such member must be made to the lady Principal, and the Secretary shall keep a record of the same.

*d.* If any member or members are guilty for the second time of flagrant breach of the rules, the Committee shall recommend to the Association that said member be expelled from the Association. In case the recommendation is not sustained by the Association, notification of such suspension shall be sent to the Faculty Committee.

3. *Social Committee.*—The President of the Association shall appoint three members from each dormitory, and one member from each of the cottages who shall constitute a social committee to provide for the social entertainment of the students.

#### 10.—QUORUM.

1. One-third of the members of the Association shall constitute a quorum for the transaction of ordinary business.

2. Two-thirds of the members of the Association shall constitute a quorum for the-arr-



ial meeting in March, or for any meeting which an amendment is voted upon.

## II.—RULES OF ORDER.

The rules contained in Roberts' Rules of Order shall govern the Association in all business meetings.

## 12.—AMENDMENTS.

a. The Constitution or By-Laws may be amended by a majority vote of the members present at any regular meeting.

b. Notice that the amendment is to be voted on must be made a week previous to such meeting.

## 13.—PRIVILEGES.

To the members of the Honor Division the faculty has granted the following privileges of

- 1. Walking in groups of four.

- 2. Shopping once a week in groups of two.

- 3. Visiting in places approved by parents.

To the Self-governed students the additional privileges have been granted:

- 1. Walking in groups of two.

- 2. Under the supervision of the lady Principal of giving two receptions a year in committees of not less than six students.

- 3. Studying in places of their own selection.

- 4. Shopping in groups of two.

## —BY-LAWS AND COLLEGE REGULATIONS.

All members of the Association shall observe and co-operate in enforcing the rules of the College and the Association.

At the discretion of the President students may be allowed to go home before the holidays, but in such cases students cannot re-

quire that they be allowed to make up their recitations.

2. Students will not leave the University grounds without notifying the lady Principal.

3. All students are required to attend church and Sunday-school. Juniors and Seniors may attend Sunday evening services twice a month with a chaperone.

4. Students will not sit or visit in the infirmary without permission from physician or nurse.

5. Students are requested not to walk in East Raleigh, on Fayetteville or Hillsboro Streets, in the near vicinity of the railroad shops or the depot.

6. The rising bell will ring at 6:45 a. m. the retiring bell at 10:15 p. m. At the ringing of the retiring bell all lights will be extinguished. Students will retire and the house be quiet. Quiet will be preserved until the rising bell. No extra time will be allowed after 10:15.

Quiet will be preserved during devotion meetings held in the chapel, during study hours, and also during Silent hours from 2 to 5 Sunday afternoons.

7. From 3 p. m. to 5 p. m. and from 7 p. m. to 9.45 p. m., will be observed as study hours, except on Saturday afternoon and night and Monday until night.

8. Students will not stand, talk, study, loiter in the corridors or halls of first and second floors during recitation hours or study hours. Students may study in the Chapel, the Library or in their rooms.

9. Students will not make or receive visits outside the University without written permission from parent or guardian, who will assume

responsibility for their conduct while away from the University. Students may not call oftener than twice a month and only on Mondays.

10. Students may go shopping once a week, on Monday, in such places as are approved by the President. Students will not go to the Post-office, or drug stores without permission.

11. No student will entertain guests in her room under any circumstances. All visitors, including day pupils, will be entertained in the parlors. No young lady will go to the parlors to meet friends without permission from the lady Principal.

12. Under all ordinary circumstances students will receive visits from their friends on Mondays only, between the hours of 3.30 and 5.30.

13. Students will not visit restaurants, hotels or places of amusements without permission and a chaperone.

14. All express and packages from the city must be delivered to the lady Principal. At her discretion they will be delivered to the students.

~~15.~~ Students are requested not to have boxes of food sent them except at Thanksgiving, Christmas and Easter.

16. Sitting in the windows, throwing anything out of the windows, or talking to those outside, is strictly forbidden. No litter of any kind may be thrown from the windows or scattered upon the grounds.

~~17.~~ The telephone is not to be used by the students. Messages must be written and handed to the lady Principal during her office hours. All long distance messages must be for in advance.

Students are held responsible for the and order of their rooms, which will

be subject to frequent inspection. They will be held responsible and will pay for loss, breakage and damage in which they are instrumental. All such injuries should be promptly reported to the House-keeper.

19. Any student found communicating by word or sign, beyond simple recognition, from any part of the buildings or grounds or making clandestine engagements with any man, will be publicly reprimanded, suspended or expelled at the discretion of the Faculty.

20. Students must not visit the dining-room or kitchen for any purpose whatever. Food or table furnishings of any kind must not be taken from the tables without permission from the House-keeper.

21. Students are expected to be in their places in chapel and at meals three minutes after the bell rings.

22. All shades and blinds must be closed upon lighting the rooms at night.

23. Laundry must be paid for not later than Friday night. Envelope containing the money and amount plainly written on the outside should be placed in the box for that purpose before dinner.

24. No paper, hair combings, fruit peelings or litter of any kind may be put in the slop jars. All waste articles must be put in the waste receptacle provided on each hall.

25. Bells:

Chapel	— — —
Room	_____
Light	_____
Fire	_____

# STUDENTS' HAND-BOOK 1907--08.

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PRESENTED BY THE

STUDENTS' ASSOCIATION

OF THE

BAPTIST UNIVERSITY FOR WOMEN  
RALEIGH, N. C.



EDWARDS AND BROUGHTON PRINTING CO.  
RALEIGH, N. C.

## GREETING

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In behalf of the students of the Baptist University, we extend to you as a student a hearty welcome.

Join us in our efforts, and enter at once into College activities.

Thus may we, while working together, find truer friends and experience a broader and more vivid conception of real life.

We hope this little book, as a token of our interest in you, may be a friendly guide and help throughout the year.

## A TRIBUTE

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For the Students' Association which has become a vital part of the University we are indebted to Miss Abbott, Lady Principal 05-07, under whose direction and supervision it was established. The Association stands as a monument to Miss Abbott's earnest efforts to realize in our College the highest ideal of womanhood, which her own life, in its purity and beauty, has exemplified. As the Association grows year by year the members will strive to express their appreciation of Miss Abbott's character and work by maintaining the high standard of honor under which it was founded.

# THE CONSTITUTION AND BY-LAWS

OF THE

## STUDENTS' ASSOCIATION

OF THE

### BAPTIST UNIVERSITY FOR WOMEN

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#### 1.—ORIGINAL BODY.

The original Self-governed Student Body of the Baptist University for Women shall consist of students from the Junior and Senior classes, elected by a committee from the Faculty.

The four College Classes shall elect a Student Committee—three Seniors and two Juniors—to co-operate with the Faculty in drawing up the By-Laws.

#### 2.—OBJECTS.

The object of this Self-governed Body shall be:

1. To create and maintain a standard of conduct and scholarship in the University in keeping with its lofty purpose and Christian ideals; and by practice—by the personal influence of its members—and by its system of *government*, uphold the College Regulations, and create a refining and inspiring influence in the College Home.

2. To do all in its power to direct, encourage and inspire every student in the College, so that she may have help and sympathy in her efforts to grow in character, to become a worthy and helpful member of the body, an honor to the institution and a power for good in the world.

#### 3.—NAME.

The Self-governed Body shall be known as "The Students' Association of the Baptist University for Women."



#### 4.—DIVISION.

1. The Association shall be divided into two divisions; the Self-governed Division and the Honor Division.

2. The members of the Self-governed Division only shall have the power to vote.

#### 5.—OFFICERS.

a. The officers of the Association shall consist of a President, a Vice-President, a Secretary and a Treasurer, elected by ballot at the annual election held the first Monday in March.

b. The President and the Vice-President shall be chosen from the incoming Senior and Junior Classes.

#### 6.—MEETINGS.

1. The Association shall meet in conference on the first Monday in every month, for the purpose of transacting any business that shall come within their jurisdiction; for the discussion of these questions that relate to themselves, to college interests, and for the election of approved applicants for membership in the Association.

2. A meeting shall be held for the annual election of officers the first Monday in March.

3. A meeting of the Association may be called at any time by the President, on her own accord, or at the written request of any five members.

4. At the very earliest opportunity after the opening of the College in the fall, the President shall call a meeting of the Association and present to the members the plans for the year as outlined by the Executive Committee.

#### 7.—MEMBERSHIP.

1. All students upon registration at the University will be considered members of the Honor Division of the Students' Association.

2. All students of the University seventeen years of age, who have been approved by the Faculty Committee and who have made a passing

grade in all their studies, may after the first month apply for membership in the Self-governed Division of the Association one month from the date of the first business meeting of the Association. These applications must be written with ink according to the form printed below, and filed with the Secretary of the Association one week before the regular business meeting.

3. The Association shall act only upon those names that have received the unanimous recommendation of the Executive Committee, signed by the Secretary of the Association.

4. The Secretary shall record only the names of those applicants who have conformed to the conditions of section one . (1) of this article.

5. *Form of Application.*—I hereby affirm that I have read the Constitution and By-Laws of the Students' Association, and I desire to become a member of the Self-governed Division at the next regular meeting of the Association.

6.—*Initiation Meeting.*—a. All applicants for membership in the Association, before being received into full membership, must assent to the following pledge as read by the Secretary of the Association in the meeting appointed for that purpose:

“You do hereby promise to abide by the Constitution and By-Laws of this Association, to be loyal to its interests, to cherish its ideals, and to magnify it by your womanly conduct and loyal co-operation in all it represents.”

Answer: “I do.”

b. Any attendant ceremonies may be provided for by the committee appointed by the President for that purpose.

7. Any student resident in the College building, who is unwilling to become a member of the Association in accordance with its Constitution and By-Laws, submits herself to the chaperonage and the direct supervision of the Faculty.

8. Any student may forfeit her membership in the Association:

a. Upon receiving a demerit.

b. Upon failing to make a passing grade each quarter.

c. By a vote of three-fourths of the members of the Association.

d. By a vote of the Faculty or of a committee representing the Faculty.

9. Any student who forfeits her membership in the Association for failure at the end of a quarter may apply for membership at the end of the first month and be reinstated; provided, she has attained to a passing grade.

10. Any student who has after failure been restored to the Honor Roll, and who fails for a second time to maintain a grade, shall not be reinstated except at the end of a quarter.

11. Any student forfeiting her membership for any other reason than that of failure may be restored upon recommendation of the Executive Committee.

12. No student shall be restored within less than one month from the time her connection with the Association was severed.

13. Two unexcused absences from the regular meetings of the Association shall be sufficient cause for excluding a member.

14. Failure to vote on the names presented before the Association for membership shall be sufficient cause for excluding a member.

#### 8.—DUTIES OF OFFICERS.

1. It shall be the duty of the President to preside over all meetings of the Association, to appoint any call meetings she may consider necessary, and to appoint all committees not otherwise provided for in these articles.

2. The duties of the Vice-President shall be the same as those of the President, should the President at any time be unable to perform her duties.

3. It shall be the duty of the Secretary to record the proceedings of all meetings of the Association, to post all official notices, to record the names of all applicants for membership in the Association, to submit to the Lady Principal the lists of members, officers, committees, boards or other bodies appointed by the Association.

4. It shall be the duty of the Treasurer to keep a strict and permanent account of all receipts and expenditures, to present a report at the annual meeting of the Association, and to perform any other duties that may devolve upon her as Treasurer of the Association.

#### 9.—COMMITTEES.

1. *The Executive Committee.*—*a.* The Executive Committee shall consist of seven members. The President of the Association shall act as Chairman, the Vice-President as first member, the Treasurer as second member, and the Secretary of the Association as Secretary of said committee. The remaining three members shall be elected by ballot.

2. *Duties and Powers.*—*a.* The Executive Committee shall meet with the Faculty Committee on Student Government before and after each regular meeting of the Association, at such time as the Chairman of the Executive Committee from the Faculty shall appoint.

*b.* It shall be the duty of the Executive Committee to enforce the rules of the Association and to consider the business of that body.

*c.* The Executive Committee may, by the vote of any five of its members, temporarily suspend from membership any member or members guilty of flagrant breach of the rules. Notification of the suspension of any such member must be made to the lady Principal, and the Secretary shall keep a record of the same.

*d.* If any member or members are guilty for the second time of flagrant breach of the rules,

the committee shall recommend to the Association that said member be expelled from the Association. In case the recommendation is not sustained by the Association, notification of such suspension shall be sent to the Faculty Committee.

3. *Social Committee.*—The President of the Association shall appoint three members from each dormitory, and one member from each of the cottages who shall constitute a social committee to provide for the social entertainment of the students.

#### 10.—QUORUM.

1. One-third of the members of the Association shall constitute a quorum for the transaction of ordinary business.

2. Two-thirds of the members of the Association shall constitute a quorum for the annual meeting in March, or for any meeting in which an amendment is voted upon.

#### 11.—RULES OF ORDER.

The rules contained in Roberts' Rules of Order shall govern the Association in all business meetings.

#### 12.—AMENDMENTS.

a. The Constitution or By-Laws may be amended by a majority vote of the members present at any regular meeting.

b. Notice that the amendment is to be voted upon must be made a week previous to such meeting.

#### 13.—PRIVILEGES.

To the members of the Honor Division the Faculty has granted the following privileges of

1. Walking in groups of four.
2. Shopping once a week in groups of two on Monday.
3. Calling on Monday in places approved by parents. Students so visiting may appear on

the streets or in public gatherings only with chaperones approved by the lady Principal.

To the Self-governed students the additional privileges have been granted:

a. Walking in groups of two.

b. Under the supervision of the lady Principal of giving two receptions a year in companies of not less than six students.

c. Studying in places of their own selection, save in living rooms other than their own.

#### 14.—BY-LAWS AND COLLEGE REGULATIONS.

All members of the Association shall observe and co-operate in enforcing the rules of the College and the Association.

1. At the discretion of the President students may be allowed to go home before the holidays begin, but in such cases students can not require that they be allowed to make up their recitations.

2. Students will not leave the University grounds without notifying the lady Principal.

3. All students are required to attend Sunday school and church on Sunday morning. Students will not attend evening services.

4. Students will not sit or visit in the infirmary without permission from physician or nurse.

5. Students are requested not to walk in East Raleigh, nor on Fayetteville and Hillsboro streets, in the near vicinity of the railroad shops, or the depot.

6. The rising bell will ring at 6:45 a. m.; the retiring bell at 10:15 p. m. At the ringing of the retiring bell all lights will be extinguished. Students will retire and the house be quiet. Quiet will be preserved until the rising bell. No extra time will be allowed after 10:15.

Quiet will be preserved during devotional meetings held in the chapel, during study hours, and also during Silent hours from 2 to 4:30 Sunday afternoons.

7. From 3 p. m. to 5 p. m. and from 7:30 p.

n. to 9:45 p. m. will be observed as study hours, except on Saturday afternoon and night, and Monday until night.

8. Students will not stand, talk, study, or loiter in the corridors or halls of first and second floors during recitation hours or study hours. Students may study in the Chapel, the Library or in their rooms.

9. With the written permission of parent or guardian, students will be permitted to make visits outside the University twice a month. Although the management can not be responsible for students so visiting, yet they will be required to conform to the regulation under section 13, sub-head 3. *The management, at their discretion and for sufficient reasons, reserves the right to deny this privilege to any student.*

10. Students may go shopping once a week, on Monday, in such places as are approved by the President. Students will not go to the post-office or drug stores without permission.

11. No student will entertain guests in her room under any circumstances. All visitors, including day pupils, will be entertained in the parlors. No young lady will go to the parlors to meet friends without permission from the lady Principal.

12. Under all ordinary circumstances students will receive visits from their friends on Mondays only, between the hours of 3:30 and 5:30. No visits will be received without written permission from parent or guardian.

13. Students will not visit restaurants, hotels or places of amusements without permission and a chaperone.

14. All express and packages from the city must be delivered to the lady Principal. At her discretion they will be delivered to the students.

15. Students are requested not to have boxes of food sent them except at Thanksgiving, Christmas and Easter.

16. Sitting in the windows, throwing anything out of the windows, or talking to those outside, is strictly forbidden. No litter of any kind may be thrown from the windows or scattered upon the grounds.

17. The telephone is not to be used by the students. Messages must be written and handed to the lady Principal during her office hours. All long distance messages must be paid for in advance.

18. Students are held responsible for the neatness and order of their rooms, which will be subject to frequent inspection. They will be held responsible and will pay for loss, breakage and damage in which they are instrumental. All such injuries should be promptly reported to the Housekeeper.

19. Any student found communicating by word or sign, beyond simple recognition, from any part of the buildings or grounds, or elsewhere, or making clandestine engagements with any man will be publicly reprimanded, suspended or expelled, at the discretion of the Faculty.

20. Students must not visit the dining-room or kitchen for any purpose whatever. Food or table furnishings of any kind must not be taken from the tables without permission from the Housekeeper.

21. Students are expected to be in their places in Chapel and at meals three minutes after the bell rings. Each unexcused absence or tardiness from any college duty—class work excepted—will count three off of deportment. Any student falling below grade in this respect will be removed or debarred from membership in the Students' Association.

22. All shades and blinds must be closed upon lighting the rooms at night.

23. Laundry must be paid for not later than Friday night. Envelope containing the money and amount plainly written on the outside should



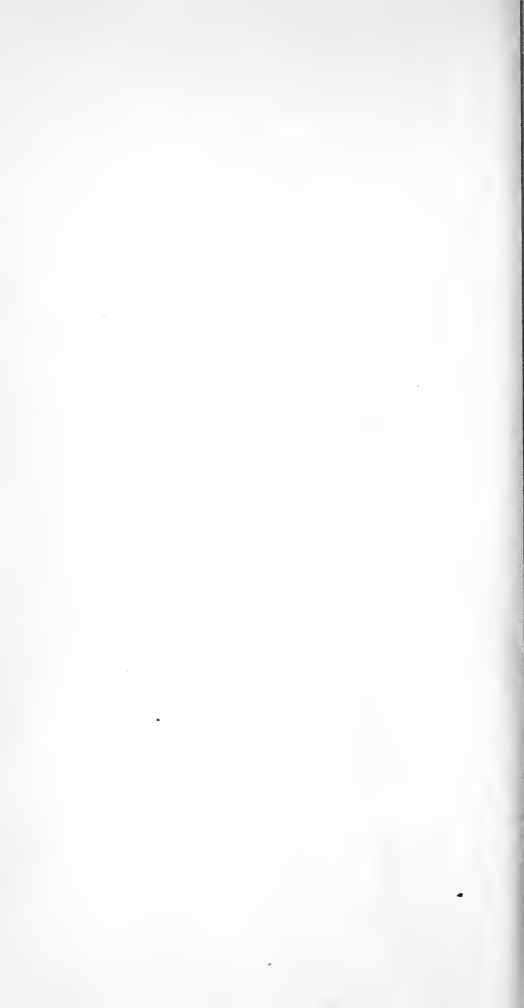
be placed in the box for that purpose before dinner.

24. No paper, hair-combings, fruit peelings or litter of any kind may be put in the slop jars. All waste articles must be put in the waste receptacle provided on each hall.

25. Talking above a whisper when assembled in Chapel is forbidden.

26. Students who are not members of the Students' Association may, at the discretion of the Executive Committee of the Faculty, be denied all privileges.

27. Students may not meet friends at the station unless accompanied by a chaperone.







# Students' Handbook

## 1908-09

*Presented by the*

Students' Association

*of the*

Baptist University for Women

Raleigh, N. C.



Edwards & Broughton Printing Company  
Raleigh

## GREETING.

---

In behalf of the students of the Baptist University, we extend to you as a student a hearty welcome.

Join us in our efforts, and enter at once into College activities.

Thus may we, while working together, find true friends and experience a broader and more vivid conception of real life.

We hope this little book, as a token of our interest in you, may be a friendly guide and help throughout the year.

## A TRIBUTE.

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For the Students' Association which has become a vital part of the University we are indebted to Miss Abbott, Lady Principal, 05-07, under whose direction and supervision it was established. The Association stands as a monument to Miss Abbott's earnest efforts to realize for our College the highest ideal of womanhood, which her own life, in its purity and beauty, has exemplified. As the Association grows year by year the members will strive to express their appreciation of Miss Abbott's character and work in maintaining the high standard of honor under which it was founded.

# THE CONSTITUTION AND BY-LAWS OF THE STUDENTS' ASSOCIATION OF THE BAPTIST UNIVERSITY FOR WOMEN.

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## 1.—Original Body.

The original Self-governed Student Body of Baptist University for Women shall consist of students from the Junior and Senior classes elected by a committee from the Faculty.

The four College Classes shall elect a Student Committee—three Seniors and two Juniors—to co-operate with the Faculty in drawing up By-Laws.

## 2.—Objects.

The object of this Self-governed Body shall be

1. To create and maintain a standard of conduct and scholarship in the University in keeping with its lofty purposes and Christian ideal, and by practice, by the personal influence of its members, and by its system of *government*, to uphold the College Regulations, and create a ruling and inspiring influence in the College Home.

2. To do all in its power to direct, encourage and inspire every student in the College, so that she may have help and sympathy in her effort to grow in character, to become a worthy and helpful member of the body, an honor to the institution and a power for good in the world.

## 3.—Name.

The Self-governed Body shall be known as "The Students' Association of the Baptist University for Women."



#### 4.—Division.

The Association shall be divided into two divisions; the Self-governed Division and the Senior Division.

The members of the Self-governed Division shall have the power to vote.

#### 5.—Officers.

The officers of the Association shall consist of a President, a Vice-President, a Secretary and a Treasurer, elected by ballot at the annual election held the first Monday in March.

The President and the Vice-President shall be chosen from the incoming Senior and Junior classes, respectively.

#### 6.—Meetings.

The Association shall meet in conference on the first Monday in every month, for the purpose of transacting any business that shall come within their jurisdiction; for the discussion of the questions that relate to themselves and to college interests, and for the election of approved candidates for membership in the Association.

A meeting shall be held for the annual election of officers the first Monday in March.

A meeting of the Association may be called any time by the President, on her own accord or at the written request of any five members.

At the very earliest opportunity after the opening of the College in the fall, the President shall call a meeting of the Association and present to the members the plans for the year as determined by the Executive Committee.

#### 7.—Membership.

All students upon registration at the University will be considered members of the Honor Society of the Students' Association.

2. All students of the University seventeen years of age, who have been approved by the Faculty Committee and who have made a passing grade in all their studies, may apply for membership in the Self-governed Division of the Association one month from the date of the first business meeting of the Association. These applications must be written with ink according to the form printed below, and filed with the Secretary of the Association one week before the regular business meeting.

3. The Association shall act only upon those names that have received the unanimous recommendation of the Executive Committee, signed by the Secretary of the Association.

4. The Secretary shall record only the name of those applicants who have conformed to the conditions of section two (2) of this article.

5.—**Form of Application.**—I hereby affirm that I have read the Constitution and By-Laws of the Students' Association, and I desire to become member of the Self-governed Division at the next regular meeting of the Association.

6.—**Initiation Meeting.**—a. All applicants for membership in the Association, before being received into full membership, must assent to the following pledge as read by the Secretary of the Association in the meeting appointed for that purpose:

"You do hereby promise to abide by the Constitution and By-Laws of this Association, to be loyal to its interests, to cherish its ideals, and to magnify it by your womanly conduct and loyal co-operation in all it represents."

Answer: "I do."

b. Any attendant ceremonies may be provided for by the committee appointed by the President for that purpose.

7. Any student resident in the College building who is unwilling to become a member of the

association in accordance with its Constitution and By-Laws submits herself to the chaperonage and the direct supervision of the Faculty.

8. Any student forfeits her membership in the association:

a. Upon receiving a demerit.

b. Upon failing to make a passing grade during any quarter.

c. By a vote of three-fourths of the members of the Self-governed Division of the Association.

d. By a vote of the Faculty or of a committee presenting the Faculty.

9. Any student who forfeits her membership in the Association for failure at the end of a quarter may apply for membership at the end of the first month and be reinstated; provided, she has attained to a passing grade.

10. Any student who has after failure been restored to the Honor Roll, and who fails for a second time to maintain a grade, shall not be reinstated except at the end of a quarter.

11. Any student forfeiting her membership for any other reason than that of failure may be restored upon recommendation of the Executive Committee.

12. No student shall be restored within less than one month from the time her connection with the Association was severed.

13. Two unexcused absences from the regular meetings of the Association shall be sufficient cause for excluding a member.

14. Failure to vote on the names presented before the Association for membership shall be sufficient cause for excluding a member.

### 8.—Duties of Officers.

1. It shall be the duty of the President to preside over all meetings of the Association, to appoint any call meetings she may consider neces-

sary, and to appoint all committees not otherwise provided for in these articles.

2. The duties of the Vice-President shall be the same as those of the President, should the President at any time be unable to perform her duties.

3. It shall be the duty of the Secretary to record the proceedings of all meetings of the Association, to post all official notices, to record the names of all applicants for membership in the Association, to submit to the Lady Principal the lists of members, officers, committees, boards or other bodies appointed by the Association.

4. It shall be the duty of the Treasurer to keep a strict and permanent account of all receipts and expenditures, to present a report at the annual meeting of the Association, and to perform any other duties that may devolve upon her as Treasurer of the Association.

### 9.—Committees.

1. **The Executive Committee.**—a. The Executive Committee shall consist of seven members. The President of the Association shall act as Chairman, the Vice-President as first member, the Treasurer as second member, and the Secretary of the Association as Secretary of said committee. The remaining three members shall be elected by ballot.

2. **Duties and Powers.**—a. The Executive Committee shall meet with the Faculty Committee on Student Government before and after each regular meeting of the Association, at such time as the Chairman of the Executive Committee from the Faculty shall appoint.

b. It shall be the duty of the Executive Committee to enforce the rules of the Association and to consider the business of that body.

c. The Executive Committee may, by the vote of any five of its members, temporarily suspend from membership any member or members guilty

of flagrant breach of the rules. Notification of the suspension of any such member must be made to the Lady Principal, and the Secretary shall keep a record of the same.

d. If any member or members are guilty for the second time of flagrant breach of the rules, the committee shall recommend to the Association that said member be expelled from the Association. In case the recommendation is sustained by the Association, notification of such suspension shall be sent to the Faculty Committee.

**3. Social Committee.**—The President of the Association shall appoint three members from each dormitory, and one member from each of the cottages who shall constitute a social committee to provide for the social entertainment of the students.

#### 10.—Quorum.

1. One-third of the members of the Self-governed Division of the Association shall constitute a quorum for the transaction of ordinary business.

2. Two-thirds of the members of the Self-governed Division of the Association shall constitute a quorum for the annual meeting in March, or for any meeting in which an amendment is voted upon.

#### 11.—Rules of Order.

The rules contained in Roberts' Rules of Order shall govern the Association in all business meetings.

#### 12.—Amendments.

a. The Constitution or By-Laws may be amended by a majority vote of the members present at any regular meeting.

b. Notice that the amendment is to be voted upon must be made a week previous to such meeting.

### 13.—Privileges.

To the members of the Honor Division the Faculty has granted the following privileges, viz.:

1. Walking in groups of four.
2. Shopping once a week in groups of two on Monday.
3. Visiting from Saturday to Monday in the homes of near relatives once a month; and in the homes of other friends twice a term. No student may remain away from the College over night oftener than once a month.
4. In addition to the above named visits, calling on Monday once a month.

When visiting or calling, students may appear on the streets or in public gatherings only with chaperons approved by the Lady Principal. In all cases written permission must be had from parents or guardians, and those permissions must be mailed directly to the President or the Lady Principal. Otherwise, they will not be considered.

To the Self-governed students the following additional privileges have been granted:

1. Walking in groups of two.
2. Giving, under the supervision of the Lady Principal, two receptions a year in companies of not less than six students.
3. Studying in places of their own selection, save in living rooms other than their own.

### 14.—By-Laws and College Regulations.

All members of the Association shall observe and co-operate in enforcing the rules of the College and the Association.

1. At the discretion of the President, students may be allowed to go home before the holidays begin, but in such cases students can not require that they be allowed to make up their recitations.

2. Students will not leave the University grounds without notifying the Lady Principal.

3. All students are required to attend Sunday School and church 85 per cent of the time on Sunday mornings. Any student who is in the Infirmary more than 15 per cent of the time will be excused for those extra times.

4. Students will not sit or visit in the Infirmary without permission from physician or nurse.

5. Students are requested not to walk in East Raleigh, on Fayetteville and Hillsboro streets, or in the near vicinity of the railroad shops or the depot.

6. The rising bell will ring at 6:45 a. m.; the retiring bell at 10:15 p. m. At the ringing of the retiring bell all lights will be extinguished. Students will retire and the house be quiet till the rising bell. No extra time will be allowed after 10:15.

Quiet will be preserved during devotional meetings held in the chapel, during study hours, and also during Silent hours from 2 to 4:30 Sunday afternoons.

7. From 3 p. m. to 5 p. m. and from 7:30 p. m. to 9:45 p. m. will be observed as study hours, except on Saturday afternoon and evening, and Monday until 7:30 p. m.

8. Students will not stand, talk, study, or loiter in the corridors or halls during recitation hours or study hours. Students may study in the Chapel or the Library, or in their rooms. Quiet must be preserved when changing classes.

9. With the written permission of parent or guardian, students will be permitted to make visits outside the University twice a month. Although the management can not be responsible for students so visiting, yet they will be required to conform to the regulation under section 13, sub-head 4. The management, at their discretion and for sufficient reasons, reserves the right to deny this privilege to any student.

10. Students may go shopping once a week, on Monday, in such places as are approved by the

President. Students will not go to the post-office without permission.

11. *No student will entertain guests in her room under any circumstances.* All visitors, including day pupils, will be entertained in the parlors. No young lady will go to the parlors to meet friends without permission from the Lady Principal.

12. Under all ordinary circumstances students will receive visits from their friends on Mondays only, between the hours of 3:30 and 5:30. No visits will be received without written permission from parent or guardian.

13. Students will not visit restaurants, hotels or places of amusements without permission and a chaperon.

14. All express and packages from the city must be delivered to the Lady Principal. At her discretion they will be delivered to the students.

15. Students are requested not to have boxes of food sent them except at Thanksgiving, Christmas and Easter.

16. Sitting in the windows, throwing anything out of the windows, or talking to those outside, is strictly forbidden. No litter of any kind may be thrown from the windows or scattered upon the grounds.

17. The telephone is not to be used by the students. Messages must be written and handed to the Lady Principal during her office hours. All long distance messages must be paid for in advance.

18. Students are held responsible for the neatness and order of their rooms, which will be subject to frequent inspection. They will be held responsible and will pay for loss, breakage and damage in which they are instrumental. All such injuries should be promptly reported to the Matron.



19. Any student found communicating by word or sign, beyond simple recognition, from any part of the buildings or grounds, or elsewhere, or making clandestine engagements with any man, will be publicly reprimanded, suspended or expelled, at the discretion of the Faculty.

20. Students must not visit the dining-room or kitchen for any purpose whatever. Food or table furnishings of any kind must not be taken from the tables without permission from the House-keeper.

21. Students are expected to be in their places in Chapel and at meals three minutes after the bell rings. Each unexcused absence or tardiness from any college duty—class work excepted—will count three off of deportment. Any student falling below grade in this respect will be removed or debarred from membership in the Students' Association.

22. All shades and blinds must be closed upon lighting the rooms at night.

23. Laundry must be paid for not later than Tuesday morning. Envelope containing the money and amount plainly written on the outside should be placed in the box for that purpose before chapel.

24. No paper, hair-combings, fruit peelings or litter of any kind may be put in the slop jars. All waste articles must be put in the waste receptacle provided on each hall.

25. Talking when assembled in Chapel is forbidden.

26. Students who are not members of the Students' Association may, at the discretion of the Executive Committee of the Faculty, be denied all privileges.

27. Students may not meet friends at the station unless accompanied by a chaperon.







CONSTITUTION, BY-LAWS  
AND  
COLLEGE REGULATIONS

ADOPTED BY THE

Student Government Association

OF THE

Baptist University for Women

RALEIGH, N. C.

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1909-1910

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# CONSTITUTION

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## ARTICLE I.

### NAME.

This Association shall be called the Student Government Association of the Baptist University for Women.

## ARTICLE II.

### OBJECT.

The object of this Association shall be the government of the student body.

## ARTICLE III.

### MEMBERSHIP.

a. All students who are seventeen years of age shall, upon registration at the University, become members of the Student Government Association.

b. All students who are not seventeen years of age shall, upon registration at the University, become associate members of the Student Government Association.

## ARTICLE IV.

### OFFICERS—THEIR ELECTION AND DUTIES.

**Section 1.** The officers of the Association shall consist of a President, a Vice-President, a Secretary, and a Treasurer.

**Section 2. a.** The President and Vice-President shall be chosen from the incoming Senior and Junior classes, respectively.

b. The officers shall be elected by ballot at the annual meeting held the first Monday in March.

c. The officers shall enter upon their duties four weeks from date of election.

**Section 3. a.** It shall be the duty of the President to preside over all meetings of the Association and of the Executive Committee, to appoint any call meetings she may consider necessary, and to appoint all committees not otherwise provided for in these articles.

**b.** The duties of the Vice-President shall be the same as those of the President, should the President at any time be unable to perform her duties.

**c.** It shall be the duty of the Secretary to record the proceedings of all meetings of the Association and of the Executive Committee, to post all official notices, to submit to the Lady Principal the lists of members and associate members, officers, committees and other bodies appointed by the Association.

**d.** It shall be the duty of the Treasurer to keep a strict and permanent account of all receipts and expenditures, to collect fines, to present a report at the annual meeting of the Association and to perform other duties that may devolve upon her as Treasurer of the Association.

## ARTICLE V.

### EXECUTIVE DEPARTMENT.

**Section 1.** The Executive Committee shall consist of the officers of the Association and the House Presidents.

**Section 2. a.** It shall be the duty of the Executive Committee to meet at least once a month, to enforce the rules of the Association, and to consider business of that body.

**b.** It shall be the duty of the Executive Committee to arrange for the election of the House Presidents, to divide the corridors into districts, and to determine the tenure of office of the proctors.

**c.** The Executive Committee may, at its discretion, summon before it and reprimand any member or members of the Association. The committee shall have the right to withdraw privileges and



to impose penalties. These, however, shall be reported to the Advisory Committee before being put into effect. The penalties of public reprimand, demerits, suspension and expulsion shall be subject to the approval of the Faculty or a committee representing the Faculty.

**Section 3. a.** The Advisory Committee shall consist of the Lady Principal and two members of the Faculty.

**b.** The duties of the Advisory Committee shall be to receive reports from the Executive Committee and to confer with that committee whenever occasion may demand.

**Section 4.** The President and two students appointed by her shall be a Nominating Committee to nominate officers of the Association.

## ARTICLE VI.

### MEETINGS.

**Section 1.** Meetings of the Association may be called at any time by the President on her own motion, and must be called by her on the written request of ten members.

**Section 2. a.** A meeting shall be held as soon as possible after the beginning of the college year, at which time the Constitution, By-laws and Regulations shall be read and explained.

**b.** A meeting shall be held the first Monday in March for the election of officers.

## ARTICLE VII.

### JUDICIAL DEPARTMENT.

**Section 1.** The judicial power of the Association shall be vested in—

**a.** The Association, which shall constitute a higher court and which shall be a Court of Appeal from the decisions of the Executive Committee.

**b.** The Executive Committee, which shall constitute the lower court and from which alone an appeal to the whole Association may be made.

## ARTICLE VIII.

### QUORUM.

**Section 1. a.** One-third of the members of the Association shall constitute a quorum for the transaction of ordinary business.

**b.** Two-thirds of the members of the Association shall constitute a quorum for the annual meeting in March, for any meeting in which an amendment is voted on, and when the Association is acting in its judicial capacity.

## ARTICLE IX.

### AMENDMENTS.

**Section 1.** An amendment may be proposed by the Faculty or by any fifteen members of the Association. The proposed amendment shall be posted at least one week before it is presented to the Association, and shall be approved by the Faculty of the college before its adoption.

## BY-LAWS

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### I.

The rules contained in Roberts' Rules of Order shall govern the Association in all business meetings.

### II.

a. A voluntary contribution of twenty-five cents shall be requested annually of each member.

b. A fine of ten cents shall be imposed upon any member of the Association who is absent from a special meeting without an excuse acceptable to the Executive Committee.

### III.

Except in cases of special emergency, notice of any proposed meeting shall be posted at least three days before the time appointed for the meeting.

### IV.

a. Nominations for officers shall be posted at least three days before election.

b. A plurality of votes cast shall elect all officers of the Association.

### V.

a. Each college dormitory shall be divided into districts, each of which shall have a proctor. There shall be a House President for each house.

b. The House President, together with the proctors of that house, shall form a House Council, whose duties shall be to enforce all rules of the Association pertaining to the government of the house.

c. The House Council shall have power to enforce such penalties for the infringement of house rules as shall have been approved by the Executive Committee. The House Council, at

discretion, may relegate its judicial powers to the Executive Committee.

d. The House Council shall require each student in her house to sign the following statement within two weeks after the fall opening: "I have read the Constitution, By-laws and College Regulations of the Student Government Association. I promise to observe the same and endeavor to be a consistent member of the Association."

The House Presidents shall keep these signed statements on file. When any associate member shall have attained the age of seventeen years, she shall become a regular member of the Association upon notifying her House President.

f. It shall be the duty of each proctor to inform the members of her district of such matters as the Association, the Executive Committee and the House Council shall communicate. Each proctor shall be responsible for disorder in her district, and shall report the same to the House President. She shall have the power to appoint subproctors in her district.

e. There shall be regular meetings of the House Council at least once a month.

g. The House President shall be elected by the house as soon as possible after the opening of the college year. The President of the Association shall appoint a temporary chairman of each house before the opening of the college year.

h. The temporary chairman shall organize the house and enforce all rules pertaining to the house government until the permanent organization.

## COLLEGE REGULATIONS

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1. Students will not leave the University grounds without notifying the Lady Principal.

2. All students are required to attend Sunday school and church 85 per cent of the time on Sunday mornings. Any student who is in the Infirmary more than 15 per cent of the time will be excused for those extra times.

3. With the written permission of parent or guardian, students may spend the week end in or out of Raleigh in the homes of near relatives once a month and in the homes of other friends twice a term.

Members of college classes may make calls twice a month on Monday afternoon, and preparatory students, twice a month on Monday.

When visiting out of the city, students may leave the college Saturday when work is finished, and must be at the college for work Tuesday morning, except when railroad connections make it necessary to do otherwise.

When visiting or calling in the city, students may appear on the streets or in public gatherings only with chaperons approved by the Lady Principal.

No student may remain away from the college over night oftener than once a month.

4. In all cases, permission from parents or guardians must be mailed directly to the President or the Lady Principal. Otherwise, they will not be considered.

5. Quiet will be preserved during the following hours:

On Sunday from 2 p. m. to 4:30 p. m. and during devotional meetings in the chapel.

On Monday from 7:30 p. m. to 9:45 p. m.

On Saturday from 8:35 a. m. to 1 p. m.; from 1:30 p. m. to 2:30 p. m.

On other days from 8:35 a. m. to 1 p. m.; from 1:30 p. m. to 2:30 p. m.; from 7:30 p. m. to 9:45 p. m.

6. The rising bell will ring at 6:45 a. m.; the retiring bell at 10:15 p. m. At the ringing of the retiring bell all lights will be extinguished, students will retire and the house be quiet until the rising bell. No extra time will be allowed after 10:15.

7. Students are expected to be in their places in chapel and at meals three minutes after the bell rings. Each unexcused absence or tardiness from any college duty—class work excepted—will count three off of deportment. Any student falling below grade in this respect will be debarred from exercising the privileges of the Student Government Association.

8. *No student will entertain guests in her room, under any circumstances.* All visitors, including day pupils, will be entertained in the parlors. No young lady will go to the parlors to meet friends without permission from the Lady Principal.

9. Under all ordinary circumstances, students will receive visits from their friends on Mondays only, between the hours of 3:30 and 5:30. No visits will be received without written permission from parent or guardian.

10. Laundry must be paid for not later than Tuesday morning. Envelope containing the money and amount plainly written on the outside should be placed in the box for that purpose before chapel.

11. The telephone is not to be used by the students. Permission to send messages may be obtained from the Lady Principal during her office hours.

12. Students will not stand, talk, study or loiter in the corridors or halls during recitation hours or study hours. Talking when assembled in chapel is forbidden.

13. All shades and blinds must be closed upon lighting the rooms at night.

14. Students are requested not to walk in East Raleigh, on Fayetteville and Hillsboro streets, in Capitol Square, in the near vicinity of the railroad

shops or the depot. Students will not visit restaurants, hotels, railroad stations, post-office or places of amusement without permission and a chaperon.

15. No paper, hair combings, fruit peelings or litter of any kind may be thrown out of windows, put in slop jars, swept into the corridors, or scattered on the lawn. All waste articles must be put in the waste receptacles provided on each corridor.

16. Students are held responsible for the neatness and order of their rooms, which will be subject to frequent inspection. They will be held responsible and will pay for loss, breakage and damage in which they are instrumental. All such injuries should be promptly reported to the Matron.

17. Students must not visit the dining room or kitchen for any purpose whatever. Food or table furnishings of any kind must not be taken from the tables without permission from the House-keeper.

18. Students will not sit or visit in the Infirmary without permission from physician or nurse.

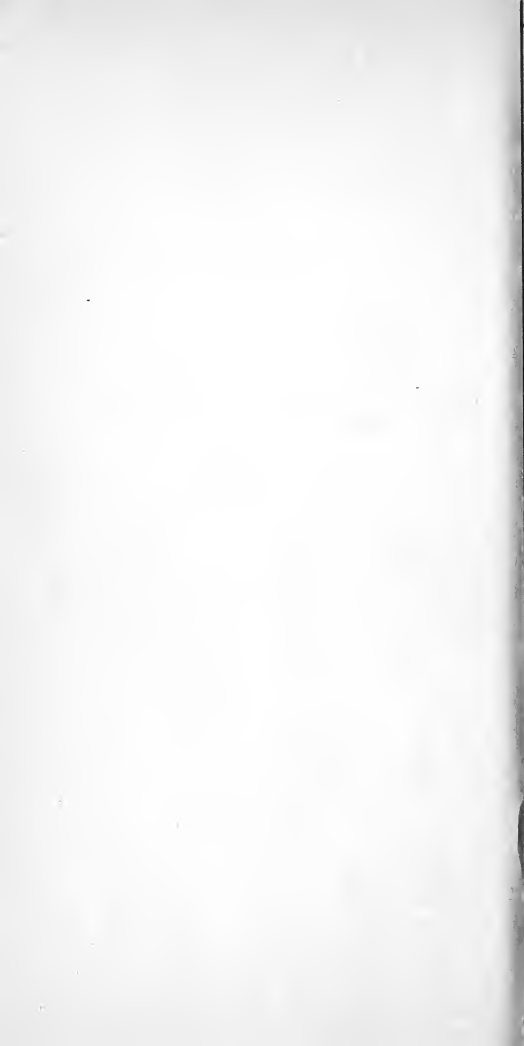
19. Students may go shopping on Monday, in groups of two, in such places as are approved by the President.

20. Students may not study in living rooms other than their own during study hours.

21. Students may walk in groups of two.

22. Any student found communicating by word or sign, beyond simple recognition, from any part of the buildings or grounds, or elsewhere, or making clandestine engagements with any man, will be reprimanded, demerited, suspended or expelled, at the discretion of the Faculty.

23. Students who are guilty of continued or flagrant violation of the rules may not serve on committees or act as ushers, may not attend entertainments, may not visit, may not study out of their rooms during study hours, and may not leave the college grounds for any purpose whatever without special permission from the Lady Principal and without chaperons approved by her.





# HAND BOOK

PRESENTED BY THE

Student Government Association

OF

# Meredith College

RALEIGH

North Carolina

1910-1911



EDWARDS & BROUGHTON PRINTING CO.

RALEIGH, N. C.

## OFFICERS

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President.....	Minnie Middleton
Vice-President .....	Edna Ervin
Secretary .....	Essie Hunter
Treasurer .....	Alma Holland

## Faculty Advisory Committee

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MISS PASCHALL.

MISS FORD.

MISS COLTON.

# CONSTITUTION

## ARTICLE I.

### NAME.

This Association shall be called the STUDENT GOVERNMENT ASSOCIATION OF MEREDITH COLLEGE.

## ARTICLE II.

### OBJECT.

The object of this Association shall be the government of the student body.

## ARTICLE III.

### MEMBERSHIP.

(a) All students who are seventeen years of age shall, upon registration at Meredith, become members of the Student Government Association.

(b) All students who are not seventeen years of age shall, upon registration at Meredith, become associate members of the Student Government Association.

## ARTICLE IV.

### OFFICERS—THEIR ELECTION AND DUTIES.

SECTION 1. The officers of the Association shall consist of a President, a Vice-President, a Secretary and a Treasurer.

SECTION 2. (a) The President and Vice-President shall be chosen from the incoming Senior and Junior classes, respectively.

(b) The officers shall be elected by ballot at the annual meeting held the first Monday in March.

(c) The officers shall enter upon their duties four weeks from date of election.

SECTION 3. (a) It shall be the duty of the President to preside over all meetings of the Association.

tion and of the Executive Committee, to appoint any call meetings she may consider necessary, and to appoint all committees not otherwise provided for in these articles.

(b) The duties of the Vice-President shall be the same as those of the President, should the President at any time be unable to perform her duties.

(c) It shall be the duty of the Secretary to record the proceedings of all meetings of the Association and of the Executive Committee, to post all official notices, to submit to the Lady Principal the lists of members and associate members, officers, committees and other bodies appointed by the Association.

(d) It shall be the duty of the Treasurer to keep a strict and permanent account of all receipts and expenditures, to collect fines, to present a report at the annual meeting of the Association, and to perform other duties that may devolve upon her as Treasurer of the Association.

## ARTICLE V.

### EXECUTIVE DEPARTMENT.

SECTION 1. The Executive Committee shall consist of the officers of the Association and the House Presidents.

SECTION 2. (a) It shall be the duty of the Executive Committee to meet at least once a month, to enforce the rules of the Association, and to consider business of that body.

(b) It shall be the duty of the Executive Committee to arrange for the election of the House Presidents, to divide the corridors into districts, and to determine the tenure of office of the proctors.

(c) The Executive Committee may, at its discretion, summon before it and reprimand any member or members of the Association. The committee shall have the right to withdraw privileges and to impose penalties. These, however, shall be reported to the Advisory Committee before being put

into effect. The penalties of public reprimand, demerits, suspension and expulsion shall be subject to the approval of the faculty or a committee representing the faculty.

SECTION 3. (a) The Advisory Committee shall consist of the Lady Principal and two members of the faculty.

(b) The duties of the Advisory Committee shall be to receive reports from the Executive Committee and to confer with that committee whenever occasion may demand.

SECTION 4. The President and two students appointed by her shall be a Nominating Committee to nominate officers of the Association.

## ARTICLE VI.

### MEETINGS.

SECTION 1. Meetings of the Association may be called at any time by the President on her own motion, and must be called by her on the written request of ten members.

SECTION 2. (a) A meeting shall be held as soon as possible after the beginning of the college year, at which time the Constitution, By-laws and Regulations shall be read and explained.

(b) A meeting shall be held the first Monday in March for the election of officers.

## ARTICLE VII.

### JUDICIAL DEPARTMENT.

SECTION 1. The judicial power of the Association shall be vested in—

(a) The Association, which shall constitute a higher court and which shall be a Court of Appeal from the decisions of the Executive Committee.

(b) The Executive Committee, which shall constitute the lower court and from which alone an appeal to the whole Association may be made.

## ARTICLE VIII.

### QUORUM.

SECTION 1. (*a*) One-third of the members of the Association shall constitute a quorum for the transaction of ordinary business.

(*b*) Two-thirds of the members of the Association shall constitute a quorum for the annual meeting in March, for any meeting in which an amendment is voted on, and when the Association is acting in its judicial capacity.

## ARTICLE IX.

### AMENDMENTS.

SECTION 1. An amendment may be proposed by the faculty or by any fifteen members of the Association. The proposed amendment shall be posted at least one week before it is presented to the Association, and shall be approved by the faculty of the college before its adoption.

## BY-LAWS

### I.

The rules contained in Roberts' Rules of Order all govern the Association in all business meetings.

### II.

(a) A voluntary contribution of twenty-five cents shall be requested annually of each member.

(b) A fine of ten cents shall be imposed upon any member of the Association who is absent from a special meeting without an excuse acceptable to the Executive Committee.

### III.

Except in cases of special emergency, notice of any proposed meeting shall be posted at least three days before the time appointed for the meeting.

### IV.

(a) Nominations for officers shall be posted at least three days before election.

(b) A plurality of votes cast shall elect all officers of the Association.

### V.

(a) Each college dormitory shall be divided into districts, each of which shall have a proctor. There shall be a House President for each house.

(b) The House President, together with the proctors of that house, shall form a House Council, whose duties shall be to enforce all rules of the Association pertaining to the government of the house.

(c) The House Council shall have power to enforce such penalties for the infringement of house rules as shall have been approved by the Executive Committee. The House Council, at its

discretion, may relegate its judicial powers to the Executive Committee.

(d) The House Council shall require each student in her house to sign the following statement within two weeks after the fall opening: "I have read the Constitution, By-laws and College Regulations of the Student Government Association. I promise to observe the same and endeavor to be a consistent member of the Association."

The House Presidents shall keep these signed statements on file. When any associate member shall have attained the age of seventeen years, she shall become a regular member of the Association upon notifying her House President.

(f) It shall be the duty of each proctor to inform the members of her district of such matters as the Association, the Executive Committee and the House Council shall communicate. Each proctor shall be responsible for disorder in her district, and shall report the same to the House President. She shall have the power to appoint subproctors in her district.

(c) There shall be regular meetings of the House Council at least once a month.

(g) The House President shall be elected by the house as soon as possible after the opening of the college year. The President of the Association shall appoint a temporary chairman of each house before the opening of the college year.

(h) The temporary chairman shall organize the house and enforce all rules pertaining to the house government until the permanent organization.



## COLLEGE REGULATIONS

1. Students will not leave the college grounds without notifying the Lady Principal.

2. All students are required to attend Sunday school and church 85 per cent of the time on Sunday mornings. Any student who is in the Infirmary more than 15 per cent of the time will be excused for those extra times.

3. With the written permission of parent or guardian, students may spend the week end in or out of Raleigh in the homes of near relatives once a month and in the homes of other friends once a term.

Members of college classes may make calls on Monday afternoon, and preparatory students, once a month on Monday.

When visiting out of the city, students may leave the college Saturday when work is finished, but must be at the college for work Tuesday morning, except when railroad connections make it necessary to do otherwise.

When visiting or calling in the city, students may appear on the streets or in public gatherings only with chaperons approved by the Lady Principal.

No student may remain away from the college for night oftener than once a month.

4. In all cases, permission from parents or guardians must be mailed directly to the President and the Lady Principal. Otherwise, they will not be considered.

5. Quiet will be preserved during the following hours:

On Sunday from 2 p. m. to 4:30 p. m. and during devotional meetings in the chapel.

On Monday from 7:30 p. m. to 9:45 p. m.

On Saturday from 8:35 a. m. to 1 p. m.; from 4 p. m. to 2:30 p. m.

On other days from 8:35 a. m. to 1 p. m.; from 1:30 p. m. to 2:30 p. m.; from 7:30 p. m. to 9:40 p. m.

6. The rising bell will ring at 6:45 a. m.; the retiring bell at 10:15 p. m. At the ringing of the retiring bell all lights will be extinguished, students will retire and the house be quiet until the rising bell. No extra time will be allowed after 10:15.

7. Students are expected to be in their places in chapel and at meals three minutes after the bell rings. Each unexcused absence or tardiness from any college duty—class work excepted—will count three off of deportment. Any student falling below grade in this respect will be debarred from exercising the privileges of the Student Government Association.

8. Students will report, within three days, to the Principal to be excused for any absence or tardiness; otherwise, these will go on the college record as unexcused delinquencies.

9. *No student will entertain guests in her room under any circumstances.* All visitors, including day pupils, will be entertained in the parlors. No young lady will go to the parlors to meet friends without permission from the Lady Principal.

10. Under all ordinary circumstances, students will receive visits from their friends on Monday only, between the hours of 3:30 and 5:30. No visits will be received without written permission from parent or guardian.

11. Laundry must be paid for not later than Tuesday morning. Envelope containing the money and amount plainly written on the outside should be placed in the box for that purpose before chapel.

12. The telephone is not to be used by the students. Permission to send messages may be obtained from the Lady Principal during her office hours. Long distance messages must be paid for in advance.

. Students will not stand, talk, study or  
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napel is forbidden.

. All shades and blinds must be closed upon  
ing the rooms at night.

. Students are requested not to walk in East  
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tol Square, in or near the vicinity of the  
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restaurants, hotels, railroad stations, post-  
or places of amusement without permission  
a chaperon.

. No paper, hair combings, fruit peelings or  
of any kind may be thrown out of windows,  
in slop jars, swept into the corridors, or  
ered on the lawn. All waste articles must  
ut in the waste receptacles provided on each  
dor.

. Students are held responsible for the neat-  
and order of their rooms, which will be sub-  
to frequent inspection. They will be held  
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age in which they are instrumental. All such  
ies should be promptly reported to the  
on. No furniture may be moved from any  
without her permission.

Students must not visit the dining room or  
en for any purpose whatever. Food or table  
shings of any kind must not be taken from  
tables without permission from the House-  
er.

Students will not sit or visit in the Infirm-  
without permission from physician or nurse.  
medicines are to be administered except by  
advice and prescription of the physician, as  
harm results from the promiscuous taking  
edicine without competent advice.

Students may go shopping on Monday, in  
ps of two, in such places as are approved by  
President.

21. Students may not study in living room other than their own during study hours.

22. Students may walk in groups of two.

23. From November 1st to April 1st students will be required to wear either lined waists or undershirts with long sleeves; they must also wear heavy stockings, high shoes and a light weight wrap when leaving their residence buildings. Overshoes must be provided for rainy days.

24. Dancing and card playing will not be permitted. In regard to these there is a difference of opinion, but all will agree that it is safe to replace them by other recreations.

25. Any student found communicating by word or sign, beyond simple recognition, from any part of the buildings or grounds, or elsewhere, making clandestine engagements with any member will be reprimanded, demerited, suspended or expelled, at the discretion of the faculty.

26. Students who are guilty of continued flagrant violation of the rules may not serve on committees or act as ushers, may not attend entertainments, may not visit, may not study out of their rooms during study hours, and may not leave the college grounds for any purpose whatever without special permission from the Principal and without chaperons approved by the faculty.

27. *Any student found cheating on examinations will be expelled on first offense, the expulsion may be permanent or temporary at the discretion of the faculty; but in no case shall it be for a period of less than twelve months.*

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## ORDER FOR REGISTRATION AND MATRICULATION

Register in the President's office on arriving at the College.

(a) See professors of History and Science at 9 a. m., Sept. 14. Rooms Nos. 5 and 3, M. B.

(b) See professor of Latin at 3 p. m., Sept. 14. Room No. 21, M. B.

(c) See professors of English and Modern Languages at 9 a. m., Sept. 15. Rooms Nos. 27 and 1, F. H.

(d) See professor of Mathematics at 3 p. m., Sept. 15. Room No. 1, F. H.

Pay matriculation fee to the Bursar.

Report to the Deans to have the semester's work arranged. Room No. 1, F. H.

Report to the Physical Culture Director. Room No. 3, F. H.

Have classification card signed in the President's office.

Leave classification card with the Bursar.

Leave order for books needed in the President's office.

**ALWAYS KEEP POSTED ON THE OFFICIAL  
BULLETIN BOARD.**

## THE COLLEGE DIRECTORY.

### THE YOUNG WOMEN'S CHRISTIAN ASSOCIATION.

#### OFFICERS.

Ada Middleton	.....	President
Marvel Carter	.....	Vice-President
Minnie Middleton	.....	Secretary
Ruth Cook	.....	Treasurer

### PHILORETIAN LITERARY SOCIETY.

#### OFFICERS.

Annie Thompson	.....	President
Lucile Arthur	.....	Vice-President
Elizabeth Lovill	.....	Secretary
Willa Weathers	.....	Treasurer

### ASTROTEKTON LITERARY SOCIETY.

#### OFFICERS.

Lillian Allen	.....	President
Pearl Howard	.....	Vice-President
Lillian Williams	.....	Secretary
Georgie Carroll	.....	Treasurer

#### SOROSIS.

#### OFFICERS.

Lucile Arthur	.....	Chairman
Bessie Lane	.....	Vice-Chairman
Elizabeth Lovill	.....	Secretary-Treasurer







# HAND-BOOK

PRESENTED BY THE

STUDENT GOVERNMENT ASSOCIATION

OF

# MEREDITH COLLEGE

RALEIGH, NORTH CAROLINA

1911-1912



E. M. UZZELL & CO., PRINTERS AND BINDERS

RALEIGH, N. C.

#### OFFICERS.

President . . . . .	EDNA ERVIN
Vice President . . . . .	BERNICE KELLY
Secretary . . . . .	EDNA TYNER
Treasurer . . . . .	MILDRED EDMUNDSON

---

#### HOUSE PRESIDENTS.

Main Building . . . . .	WALLACE TUCKER
Faircloth Hall . . . . .	BERTHA CARROLL
East Building . . . . .	LIDA OLIVE
Cottages . . . . .	LILLIE HOWARD

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#### FACULTY ADVISORY COMMITTEE.

MISS PASCHAL.

MISS DICKINSON.

MISS COLTON.

# CONSTITUTION.

---

## ARTICLE I.

### NAME.

This Association shall be called the STUDENT GOVERNMENT ASSOCIATION OF MEREDITH COLLEGE.

## ARTICLE II.

### OBJECT.

The object of this Association shall be the government of the student body.

## ARTICLE III.

### MEMBERSHIP.

(a) All students who are seventeen years of age shall, upon registration at Meredith, become members of the Student Government Association.

(b) All students who are not seventeen years of age shall, upon registration at Meredith, become associate members of the Student Government Association.

## ARTICLE IV.

### OFFICERS—THEIR ELECTION AND DUTIES.

SECTION 1. The officers of the Association shall consist of a President, a Vice President, a Secretary and a Treasurer.

SECTION 2. (a) The President and Vice President shall be chosen from the incoming Senior and Junior classes, respectively.

(b) The officers shall be elected by ballot at the annual meeting held the first Monday in March.

(c) The officers shall enter upon their duties four weeks from date of election.

SECTION 3. (a) It shall be the duty of the President to preside over all meetings of the Association and of the Executive Committee, to appoint any call meetings she may consider necessary, and to appoint all committees not otherwise provided for in these articles.

(b) The duties of the Vice President shall be the same as those of the President, should the President at any time be unable to perform her duties.

(c) It shall be the duty of the Secretary to record the proceedings of all meetings of the Association and of the Executive Committee, to post all official notices, to submit to the Lady Principal the lists of members and associate members, officers, committees, and other bodies appointed by the Association.

(d) It shall be the duty of the Treasurer to keep a strict and permanent account of all receipts and expenditures, to collect fines, to present a report at the annual meeting of the Association, and to perform other duties that may devolve upon her as Treasurer of the Association.

## ARTICLE V.

### EXECUTIVE DEPARTMENT.

SECTION 1. The Executive Committee shall consist of the officers of the Association and the House Presidents.

SECTION 2. (a) It shall be the duty of the Executive Committee to meet at least once a month, to enforce the rules of the Association, and to consider business of that body.

(b) It shall be the duty of the Executive Committee to arrange for the election of the House Presidents, to divide the corridors into districts, and to determine the tenure of office of the proctors.

(c) The Executive Committee may, at its discretion, summon before it and reprimand any member or members of the Association. The

committee shall have the right to withdraw privileges and to impose penalties. These, however, shall be reported to the Advisory Committee before being put into effect. The penalties of public reprimand, demerits, suspension and expulsion shall be subject to the approval of the faculty or a committee representing the faculty.

SECTION 3. (a) The Advisory Committee shall consist of the Lady Principal and two members of the faculty.

(b) The duties of the Advisory Committee shall be to receive reports from the Executive Committee and to confer with that committee whenever occasion may demand.

SECTION 4. The President and two students appointed by her shall be a Nominating Committee to nominate officers of the Association.

## ARTICLE VI.

### MEETINGS.

SECTION 1. Meetings of the Association may be called at any time by the President on her own motion, and must be called by her on the written request of ten members.

SECTION 2. (a) A meeting shall be held as soon as possible after the beginning of the college year, at which time the Constitution, By-laws, and Regulations shall be read and explained.

(b) A meeting shall be held the first Monday in March for the election of officers.

## ARTICLE VII.

### JUDICIAL DEPARTMENT.

SECTION 1. The judicial power of the Association shall be vested in—

(a) The Association, which shall constitute a higher court and which shall be a Court of Appeal from the decisions of the Executive Committee.

(b) The Executive Committee, which shall constitute the lower court, and from which alone an appeal to the whole Association may be made.

## ARTICLE VIII.

### QUORUM.

SECTION 1. (a) One-third of the members of the Association shall constitute a quorum for the transaction of ordinary business.

(b) Two-thirds of the members of the Association shall constitute a quorum for the annual meeting in March, for any meeting in which an amendment is voted on, and when the Association is acting in its judicial capacity.

## ARTICLE IX.

### AMENDMENTS.

SECTION 1. An amendment may be proposed by the faculty, by the Student Executive Committee, or by any fifteen members of the Association. The proposed amendment shall be posted at least one week before it is presented to the Association, and shall be approved by the faculty of the college before its adoption.

## BY-LAWS.

---

### I.

The rules contained in Roberts' Rules of Order shall govern the Association in all business meetings.

### II.

(a) A voluntary contribution of twenty-five cents shall be requested annually of each member.

(b) A fine of ten cents shall be imposed upon any member of the Association who is absent from a special meeting without an excuse acceptable to the Executive Committee.

### III.

Except in cases of special emergency, notice of any proposed meeting shall be posted at least three days before the time appointed for the meeting.

### IV.

(a) Nominations for officers shall be posted at least three days before election.

(b) A plurality of votes cast shall elect all officers of the Association.

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(b) The House President, together with the proctors of that house, shall form a House Council, whose duties shall be to enforce all rules of the Association pertaining to the government of the house.

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(d) The House Council shall require each student in her house to sign the following statement within two weeks after the fall opening: "I have read the Constitution, By-laws, and College Regulations of the Student Government Association. I promise to observe the same and endeavor to be a consistent member of the Association."

The House Presidents shall keep these signed statements on file. When any associate member shall have attained the age of seventeen years, she shall become a regular member of the Association upon notifying her House President.

(e) It shall be the duty of each proctor to inform the members of her district of such matters as the Association, the Executive Committee, and the House Council shall communicate. Each proctor shall be responsible for disorder in her district, and shall report the same to the House President. She shall have the power to appoint subproctors in her district.

(f) There shall be regular meetings of the House Council at least once a month.

(g) The House Presidents shall be elected when the annual meeting of the Association is held, or as soon as possible thereafter.



## COLLEGE REGULATIONS.

---

1. Students will not leave the college grounds without notifying the Lady Principal.

2. All students are required to attend Sunday-school and church 85 per cent of the time on Sunday mornings. Any student who is in the Infirmary more than 15 per cent of the time will be excused for those extra times.

3. With the written permission of parent or guardian, students may spend the week-end in or out of Raleigh in the homes of near relatives once a month; they may make such visits to friends in town twice a semester and out of town once a semester, or *vice versa*.

Members of college classes may make calls any Monday afternoon, and academy students twice a month on Monday.

When visiting out of the city, students may leave the college Saturday when work is finished, and must be at the college for work Tuesday morning, except when railroad connections make it necessary to do otherwise.

When visiting or calling in the city, students may appear on the streets or in public gatherings only with chaperons approved by the Lady Principal.

No student may remain away from the college overnight oftener than once a month.

4. In all cases, permission from parents or guardians must be mailed directly to the President or the Lady Principal. Otherwise, they will not be considered.

5. Quiet will be preserved during the following hours:

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On Monday from 7:30 p. m. to 9:45 p. m.

On Saturday from 8:35 a. m. to 1 p. m.; from 1:30 p. m. to 2:30 p. m.

On other days, from 8:35 a. m. to 1 p. m.; from 1:30 p. m. to 2:30 p. m.; from 7:30 p. m. to 9:45 p. m.

6. The rising bell will ring at 6:45 a. m.; the retiring bell at 10:15 p. m. At the ringing of the retiring bell all lights will be extinguished, students will retire and the house be quiet until the rising bell. No extra time will be allowed after 10:15.

7. Students are expected to be in their places in chapel and at meals three minutes after the bell rings. Each unexcused absence or tardiness from any college duty—class work excepted—will count three off of deportment. Any student falling below grade in this respect during any quarter will be debarred from exercising the privileges of the Student Government Association.

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12. The telephone is not to be used by the students. Permission to send messages may be ob-

ained from the Lady Principal during her office hours. Long-distance messages must be paid for in advance.

13. Students will not stand, talk, study or loiter in the corridors or halls during recitation hours or study hours. Talking when assembled in chapel is forbidden.

14. All shades and blinds must be closed upon lighting the rooms at night. Students may not sit in windows.

15. Students are requested not to walk in East Raleigh, on Fayetteville and Hillsboro streets, in Capitol Square, in or near the vicinity of the railroad shops or the depot. Students will not visit restaurants, hotels, railroad stations, post-office or places of amusement without permission and a chaperon.

16. No paper, hair combings, fruit peelings, or litter of any kind may be thrown out of windows, put in slop jars, swept into the corridors, or scattered on the lawn. All waste articles must be put in the waste receptacles provided on each corridor.

17. Students are held responsible for the neatness and order of their rooms, which will be subject to frequent inspection. They will be held responsible and will pay for loss, breakage, and damage in which they are instrumental. All such injuries should be promptly reported to the Matron. No furniture may be moved from any place without her permission.

18. Students must not visit the dining-room or kitchen for any purpose whatever. Food or otherable furnishings of any kind must not be taken from the tables without permission from the housekeeper.

19. Students will not sit or visit in the Infirmary without permission from physician or nurse. No medicines are to be administered except by the advice and prescription of the physician, as much harm results from the promiscuous taking of medicine without competent advice.

20. Students may go shopping on Monday, in groups of two, in such places as are approved by the President.

21. Students may not study in living-rooms other than their own during study hours.

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23. From November 1st students will be required to wear high shoes and either lined waists or undershirts with long sleeves; they must also wear a light-weight wrap when leaving their residence buildings. These regulations will continue in force until notice of discontinuance has been posted by the Lady Principal. Overshoes must be provided for rainy days.

24. Dancing and card playing will not be permitted. In regard to these there is a difference of opinion, but all will agree that it is safe to replace them by other recreations.

25. Any student found communicating by word or sign, beyond simple recognition, from any part of the buildings or grounds, or elsewhere, or making clandestine engagements with any man, will be reprimanded, demerited, suspended or expelled, at the discretion of the faculty.

26. Students who are guilty of continued or flagrant violations of these rules may not serve on committees or act as ushers, may not attend entertainments, may not visit, may not study out of their rooms during study hours, and may not leave the college grounds for any purpose whatever without special permission from the Lady Principal and without chaperons approved by her.

27. *Any student found cheating on examination will be expelled on first offense, the expulsion to be permanent or temporary at the discretion of the faculty; but in no case shall it be for a period of less than twelve months.*

## ORDER OF REGISTRATION AND MATRICULATION.

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1. Register in the President's office on arriving at the College.
2. (a) See professors of History and Science at 9 a. m., Sept. 13. Rooms Nos. 5 and 3, M. B.  
(b) See professor of Latin at 3 p. m., Sept. 13. Room No. 21, M. B.  
(c) See professors of English and Modern languages at 9 a. m., Sept. 14. Rooms Nos. 27 and 23, M. B.  
(d) See professor of Mathematics at 3 p. m., Sept. 14. Room No. 1, F. H.
3. Pay matriculation fee to the Bursar.
4. Report to the Deans to have the semester's work arranged. Room No. 1, F. H.
5. Report to the Physical Culture Director. Room No. 3, F. H.
6. Have classification card signed in the President's office.
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8. Leave order for books needed in the President's office.

ALWAYS KEEP POSTED ON THE OFFICIAL  
BULLETIN-BOARD.

## THE COLLEGE DIRECTORY.

---

### YOUNG WOMEN'S CHRISTIAN ASSOCIATION.

#### OFFICERS.

ADA MIDDLETON	. . . . .	President
MARVEL CARTER	. . . . .	Vice President
MINNIE MIDDLETON	. . . . .	Secretary
RUTH COOK	. . . . .	Treasurer

### PHILORETIAN LITERARY SOCIETY.

#### OFFICERS.

ANNIE THOMPSON	. . . . .	President
LUCILE ARTHUR	. . . . .	Vice President
ELIZABETH LOVILL	. . . . .	Secretary
WILLA WEATHERS	. . . . .	Treasurer

### ASTROTEKTON LITERARY SOCIETY.

#### OFFICERS.

LILLIAN ALLEN	. . . . .	President
PEARL HOWARD	. . . . .	Vice President
LILLIAN WILLIAMS	. . . . .	Secretary
GEORGIE CARROLL	. . . . .	Treasurer

### SOROSIS.

#### OFFICERS.

LUCILE ARTHUR	. . . . .	Chairman
BESSIE LANE	. . . . .	Vice Chairman
ELIZABETH LOVILL	. . . . .	Secretary-Treasurer

## ACADEMY REGULATIONS.

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Regulations for students in Meredith Academy are the same as those for the College, except the following:

1. Students may make calls in town twice a month in groups of two.
2. They may make week-end visits in the homes of friends three times a year.
3. They may receive visits from friends on the second Saturday in each month and on any two Monday afternoons in each month.
4. They may take part in private receptions once a semester.
5. They may not go off the campus for any purpose without registering.

## COLLEGE DIRECTORY.

---

### YOUNG WOMEN'S CHRISTIAN ASSOCIATION.

#### OFFICERS.

GERTRUDE HORN	. . . . .	<i>President</i>
EUNICE BENTON	. . . . .	<i>Vice President</i>
LINDA NEWTON	. . . . .	<i>Secretary</i>
MAUD MEMORY	. . . . .	<i>Treasurer</i>

### PHILORETIAN LITERARY SOCIETY.

#### OFFICERS.

GERTRUDE HORN	. . . . .	<i>President</i>
JANIE PARKER	. . . . .	<i>Vice President</i>
KATHLEEN PETTY	. . . . .	<i>Secretary</i>
WILLIE ELAM	. . . . .	<i>Treasurer</i>

### ASTROTEKTON LITERARY SOCIETY.

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MAUD MEMORY	. . . . .	<i>President</i>
KITTY POOL	. . . . .	<i>Vice President</i>
LUCY GRINDSTAFF	. . . . .	<i>Secretary</i>
LILIAN WILKINSON	. . . . .	<i>Treasurer</i>

### SOROSIS.

#### OFFICERS.

BERTHA CARROLL	. . . . .	<i>Chairman</i>
MAY STEELE	. . . . .	<i>Vice Chairman</i>
ELIZABETH ANDERSON	. . . . .	<i>Secretary-Treasurer</i>



# HAND-BOOK

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STUDENT GOVERNMENT ASSOCIATION

OF

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RALEIGH, NORTH CAROLINA

1912-1913



E. M. UZZELL & CO., PRINTERS AND BINDERS  
RALEIGH, N. C.

## OFFICERS.

---

<i>President</i> . . . . .	HATTIE HERRING
<i>Vice President</i> . . . . .	LOUISE FUTRELL
<i>Secretary</i> . . . . .	KATE JOHNSON
<i>Treasurer</i> . . . . .	BERTHA CARROLL

### HOUSE PRESIDENTS.

<i>Main Building</i> . . . . .	ANNIE HIGHSMITH
<i>Faircloth Hall</i> . . . . .	JANIE PARKER
<i>East Building</i> . . . . .	KATHERINE OSBORNE
<i>Cottages</i> . . . . .	SARAH WATKINS

### FACULTY ADVISORY COMMITTEE.

MISS PASCHAL

MISS POTEAT

MISS DICKINSON

# CONSTITUTION.

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### NAME.

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(d) It shall be the duty of the Treasurer to keep a strict and permanent account of all receipts and expenditures, to collect fines, to present a report at the annual meeting of the Association, and to perform other duties that may devolve upon her as Treasurer of the Association.

## ARTICLE V.

### EXECUTIVE DEPARTMENT.

SECTION 1. The Executive Committee shall consist of the officers of the Association and the House Presidents.

SECTION 2. (a) It shall be the duty of the Executive Committee to meet every six weeks, to enforce the rules of the Association, and to consider business of that body.

(b) It shall be the duty of the Executive Committee to arrange for the election of the House Presidents, to divide the corridors into districts, and to determine the tenure of office of the proctors.

(c) The Executive Committee may, at its discretion, summon before it and reprimand any member or members of the Association. The committee shall have the right to withdraw privileges and to impose penalties. These, however, shall be reported to the Advisory Committee before being put into effect. The penalties of public reprimand, demerits, suspension and expulsion shall be subject to the approval of the faculty or a committee representing the faculty.

SECTION 3. (a) The Advisory Committee shall consist of the Lady Principal and two members of the faculty.

(b) The duties of the Advisory Committee shall be to receive reports from the Executive Committee and to confer with that committee whenever occasion may demand.

SECTION 4. The President and two students appointed by her shall be a Nominating Committee to nominate officers of the Association.

## ARTICLE VI.

### MEETINGS.

SECTION 1. Meetings of the Association may be called at any time by the President on her own motion, and must be called by her on the written request of ten members.

SECTION 2. (a) A meeting shall be held as soon as possible after the beginning of the college year, at which time the Constitution, By-laws, and Regulations shall be read and explained.

(b) A meeting shall be held the first Monday in March for the election of officers.

## ARTICLE VII.

### JUDICIAL DEPARTMENT.

SECTION 1. The judicial power of the Association shall be vested in—

(a) The Association, which shall constitute a higher court and which shall be a Court of Appeal from the decisions of the Executive Committee.

(b) The Executive Committee, which shall constitute the lower court, and from which alone an appeal to the whole Association may be made.

## ARTICLE VIII.

### QUORUM.

SECTION 1. (a) One-third of the members of the Association shall constitute a quorum for the transaction of ordinary business.

(b) Two-thirds of the members of the Association shall constitute a quorum for the annual

meeting in March, for any meeting in which an amendment is voted on, and when the Association is acting in its judicial capacity.

## ARTICLE IX.

### AMENDMENTS.

SECTION 1. An amendment may be proposed by the faculty, by the Student Executive Committee, or by any fifteen members of the Association. The proposed amendment shall be posted at least one week before it is presented to the Association, and shall be approved by the faculty of the college before its adoption.

## BY-LAWS.

---

### I.

The rules contained in Roberts' Rules of Order shall govern the Association in all business meetings.

### II.

(a) The annual dues of the Association shall be fifty cents.

(b) A fine of ten cents shall be imposed upon any member of the Association who is absent from a special meeting without an excuse acceptable to the Executive Committee.

### III.

(a) Nominations for officers shall be posted at least three days before election.

(b) A plurality of votes cast shall elect all officers of the Association.

### IV.

(a) Each college dormitory shall be divided into districts, each of which shall have a proctor. There shall be a House President for each house.

(b) The House President, together with the proctors of that house, shall form a House Council, whose duties shall be to enforce all rules of the Association pertaining to the government of the house.



(c) Each House President shall require every student in her house, within two weeks after the opening of the fall semester, to sign the following statement: "I have read the Constitution, By-laws, and Regulations of the Student Government Association, and I promise to observe the same and endeavor to be a consistent member of the Association."

When any associate member shall have attained the age of seventeen years, she shall become a regular member of the Association, upon notifying her House President.

(d) There shall be regular meetings of the House Council every six weeks.

(e) The House Presidents shall be elected when the annual meeting of the Association is held, or as soon thereafter as possible.

## COLLEGE REGULATIONS.

---

1. Students will not leave the college grounds without registering.

2. All students are required to attend Sunday-school and church 85 per cent of the time on Sunday mornings. When taking cuts, they may attend church services elsewhere than at their own church, but not Sunday-school. Any student who is in the Infirmary more than 15 per cent of the time will be excused for those extra times.

3. No visits will be made or received without a written permission from parent or guardian. This must be mailed directly to the President or the Lady Principal; otherwise, it will not be considered.

4. Those having such permissions may have the following privileges:

(a) To make week-end visits in the homes of friends four times a year and in the homes of near relatives once a month. ("Near relatives" will be interpreted to mean grandparents, brothers or sisters.)

(b) To make calls in town on Monday afternoons, provided the Lady Principal is notified before such calls are made.

(c) To receive visits from friends on the second Saturday in each month and on Monday afternoons from 3:30 to 5:30.

(d) To take part in private receptions twice a semester.

When visiting out of the city, students may leave the college Saturday when work is finished, and must be at the college for work Tues-

any morning, except when railroad connections make it necessary to do otherwise.

When visiting or calling in the city, students may appear on the streets or in public gatherings only with the chaperons approved by the Faculty Principal.

5. Students may go shopping on Monday in groups of two.

6. With the permission of the Principal, students may go driving on Monday and Saturday afternoons.

7. Quiet will be preserved during the following hours:

On Sunday from 2 p. m. to 4:30 p. m. and during devotional meetings in the chapel.

On Monday from 7:30 p. m. to 9:45 p. m.

On Saturday from 8:35 a. m. to 1 p. m.; from 3:30 p. m. to 2:30 p. m.

On other days, from 8:35 a. m. to 1 p. m.; from 1:30 p. m. to 2:30 p. m.; from 7:30 p. m. to 9:45 p. m.

8. The rising bell will ring at 6:45 a. m.; the retiring bell at 10:15 p. m. At the ringing of the retiring bell all lights will be extinguished, students will retire and the house be quiet until the rising bell. No extra time will be allowed after 10:15, and no one may rise before 6 a. m.

9. Students are expected to be in their places in chapel and at meals three minutes after the bell rings. Each unexcused absence or tardiness from any college duty—class work excepted—will count three off of deportment. Any student falling below grade in this respect during any quarter will be debarred from exercising the privileges of the Student Government Association.

10. Students will report, within three days, to the Principal to be excused for any absence or

tardiness; otherwise, these will go on the college record as unexcused delinquencies.

11. Students will not stand, talk, study or loiter in the corridors or halls during recitation hours or study hours. Talking when assembled in chapel is forbidden.

12. No committee or organization may hold meetings during study hours without the permission of the Principal.

13. Students may not study in living-rooms other than their own during study hours.

14. Students may walk in groups of two.

15. *No student will entertain guests in her room.* All visitors, including day pupils, will be entertained in the parlors. No young lady will go to the parlors to meet friends without permission from the Lady Principal.

16. The telephone is not to be used by the students. Permission to send telegrams or long-distance messages may be obtained from the Lady Principal during her office hours. Such messages must be paid for in advance.

17. No student may send any matter to the local press for publication without the permission of the Lady Principal, and all posters, invitations, or other printed matter must be approved by her or by some person appointed by the President.

18. Chafing-dishes with alcohol burners may not be used in the college. A charge of five cents an hour will be made for the use of electric plates.

19. Laundry must be paid for not later than Tuesday morning. Envelope containing the money and amount plainly written on the outside should be placed in the box for that purpose before chapel.

20. All shades and blinds must be closed upon lighting the rooms at night. Students may not sit in windows.

21. Students are requested not to walk in East Raleigh, on Fayetteville and Hillsboro streets, in Capitol Square, in or near the vicinity of the railroad shops or the depot. Students will not visit restaurants, hotels, railroad stations, post-office or places of amusement without permission and a chaperon.

22. No paper, hair combings, fruit peelings, or litter of any kind may be thrown out of windows, put in slop jars, swept into the corridors, or scattered on the lawn. All waste articles must be put in the waste receptacles provided in each corridor.

23. Students are held responsible for the neatness and order of their rooms, which will be subject to frequent inspection. They will be held responsible and will pay for loss, breakage, and damage in which they are instrumental. All such injuries should be promptly reported to the Matron. No furniture may be moved from any place without her permission.

24. Students must not visit the dining-room or kitchen for any purpose whatever. Food or other furnishings of any kind must not be taken from the tables without permission from the Housekeeper.

25. Students will not sit or visit in the Infirmary without permission from physician or nurse. No medicines are to be administered except by the advice and prescription of the physician, as much harm results from the promiscuous taking of medicine without competent advice.

26. Students are expected to stay in their own rooms on school nights and during the Sunday

afternoon quiet hour. With the proper permission, they may stay in other rooms on Saturday and Sunday nights.

27. No student may have colored women come to her room or to the dormitory corridors.

28. From November 1st students will be required to wear high shoes and either lined waists or undershirts with long sleeves; they must also wear a light-weight wrap when leaving their residence buildings. These regulations will continue in force until notice of discontinuance has been posted by the Lady Principal. Overshoes must be provided for rainy days.

29. Dancing and card playing will not be permitted. In regard to these there is a difference of opinion, but all will agree that it is safe to replace them by other recreations.

30. Sororities of whatever name or kind, whether regular or irregular, affiliating with similar organizations elsewhere or nonaffiliating, are absolutely prohibited.

31. Any student found communicating by word or sign, beyond simple recognition, from any part of the buildings or grounds, or elsewhere, or making clandestine engagements with any man, will be reprimanded, demerited, suspended or expelled, at the discretion of the faculty.

32. Students who are guilty of continued or flagrant violations of these rules may not serve on committees or act as ushers, may not attend entertainments, may not visit, may not study out of their rooms during study hours, and may not leave the college grounds for any purpose whatever without special permission from the Lady Principal and without chaperons approved by her.

33. *Any student found cheating on examination will be expelled on first offense, the expulsion to be permanent or temporary at the discretion of the faculty; but in no case shall it be for a period of less than twelve months.*

# HAND-BOOK

PRESENTED BY THE

STUDENT GOVERNMENT ASSOCIATION

OF

# MEREDITH COLLEGE

RALEIGH, NORTH CAROLINA

1913-1914



COMMERCIAL PRINTING COMPANY, RALEIGH, N. C.

## OFFICERS

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<i>President</i>	. . . . .	KATE JOHNSON
<i>Vice-President</i>	. . . . .	MARGUERITE HIGGS
<i>Secretary</i>	. . . . .	ELIZABETH TOMLINSON
<i>Treasurer</i>	. . . . .	LOUISE FUTRELL

### HOUSE PRESIDENTS

<i>Main Building</i>	. . . . .	GERTRUDE FAGGE
<i>Faircloth Hall</i>	. . . . .	BERTHA NEWTON
<i>East Building</i>	. . . . .	HELEN ADAMS
<i>Cottages</i>	. . . . .	SARAH WATKINS

### FACULTY ADVISORY COMMITTEE

MISS PASCHAL

MISS VANN

MISS DICKINSON



# CONSTITUTION

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## ARTICLE I.

### NAME.

This Association shall be called the STUDENT GOVERNMENT ASSOCIATION OF MEREDITH COLLEGE.

## ARTICLE II.

### OBJECT.

The object of this Association shall be the government of the student body.

## ARTICLE III.

### MEMBERSHIP.

(a) All students who are seventeen years of age shall, upon registration at Meredith, become members of the Student Government Association.

(b) All students who are not seventeen years of age shall, upon registration at Meredith, become associate members of the Student Government Association.

## ARTICLE IV.

### OFFICERS—THEIR ELECTION AND DUTIES.

SECTION 1. The officers of the Association shall consist of a President, a Vice-President, a Secretary and a Treasurer.

SEC. 2. (a) The President and Vice-President shall be chosen from the incoming Senior and Junior classes, respectively.

(b) The officers and House Presidents shall be elected by ballot at the annual meeting held the first Monday in March.

(c) The officers shall enter upon their duties four weeks from date of election.

SEC. 3. (a) It shall be the duty of the President to preside over all meetings of the Association and of the Executive Committee, to appoint any call meetings she may consider necessary, and to appoint all committees not otherwise provided for in these articles.

(b) The duties of the Vice-President shall be the same as those of the President, should the President at any time be unable to perform her duties.

(c) It shall be the duty of the Secretary to record the proceedings of all meetings of the Association and of the Executive Committee, to post all official notices, to submit to the Lady Principal the lists of members and associated members, officers, committees, and other bodies appointed by the Association.

(d) It shall be the duty of the Treasurer to keep a strict and permanent account of all receipts and expenditures, to collect fines, to present a report at the annual meeting of the Association, and to perform other duties that may devolve upon her as Treasurer of the Association.

## ARTICLE V.

### EXECUTIVE DEPARTMENT.

SECTION 1. The Executive Committee shall consist of the officers of the Association and the House Presidents.

SEC. 2. (a) It shall be the duty of the Executive Committee to meet every six weeks, to enforce the rules of the Association, and to consider business of that body.

(b) It shall be the duty of the Executive Committee to divide the corridors into districts, and determine the tenure of office of the proctors.

(c) The Executive Committee may, at its discretion, summon before it and reprimand any member or members of the Association. The Committee shall have the right to withdraw privileges and to impose penalties. These, however, shall be reported to the Advisory Committee before being put into effect. The penalties of public reprimand, demerits, suspension and expulsion shall be subject to the approval of the faculty or a committee representing the faculty.

(d) It shall be the duty of the Executive Committee to consider proposed regulations and to refer such as are approved to the Senate for their approval or disapproval. The Senate agrees to pass no regulations except such as have been proposed by the Executive Committee.

SEC. 3. (a) The Advisory Committee shall consist of the Lady Principal and two members of the faculty.

(b) The duties of the Advisory Committee shall be to receive reports from the Executive

Committee and to confer with that committee whenever occasion may demand.

SEC. 4. The President and two students appointed by her shall be a Nominating Committee to nominate officers of the Association.

## ARTICLE VI.

### MEETINGS.

SECTION 1. (a) A meeting shall be held as soon as possible after the beginning of the college year, at which time the Constitution, By Laws, and Regulations shall be read and explained.

(b) A meeting shall be held the first Monday in March for the election of officers.

SEC. 2. Meetings of the Association may be called at any time by the President on her own motion, and must be called by her on the written request of ten members. The object of these special meetings shall be stated in writing when the request is made.

## ARTICLE VII.

### JUDICIAL DEPARTMENT.

SECTION 1. The judicial power of the Association shall be vested in—

(a) The Association, which shall constitute the higher court, and which shall be a Court of Appeal from the decisions of the Executive Committee.

(b) The Executive Committee, which shall constitute the lower court, and from which alone an appeal to the whole Association may be made.

## ARTICLE VIII.

### QUORUM.

SECTION 1. (a) One-third of the members of the Association shall constitute a quorum for the transaction of ordinary business.

(b) Two-thirds of the members of the Association shall constitute a quorum for the annual meeting in March, for any meeting in which an amendment or change in the Constitution is voted on, and when the Association is acting in a judicial capacity.

## ARTICLE IX.

### AMENDMENTS.

SECTION 1. An amendment may be proposed by the faculty, by the Student Executive Committee, or by any fifteen members of the Association. The proposed amendment shall be posted at least one week before it is presented to the Association, and shall be approved by the faculty of the college before its adoption.

# BY-LAWS

---

## I.

The rules contained in Roberts' Rules of Order shall govern the Association in all business meetings.

## II.

(a) The annual dues of the Association shall be fifty cents.

(b) A fine of ten cents shall be imposed upon any member of the Association who is absent from a special meeting without an excuse acceptable to the Executive Committee.

## III.

(a) Nominations for officers shall be posted at least three days before election.

(b) A plurality of votes cast shall elect all officers of the Association.

## IV.

(a) Each college dormitory shall be divided into districts, each of which shall have a proctor. There shall be a House President for each house.

(b) The House President, together with the proctors of that house, shall form a House Council, whose duties shall be to enforce all rules of the Association pertaining to the government of the house.

(c) Each House President shall require every student in her house, within two weeks after the opening of the fall semester, to sign the following statement: "I have read the Constitution, By-Laws, and Regulations of the Student Government Association, and I promise to observe the same and endeavor to be a consistent member of the Association."

When any associate member shall have attained the age of seventeen years, she shall become a regular member of the Association, upon notifying her House President.

(d) There shall be regular meetings of the House Council every six weeks.

# COLLEGE REGULATIONS

---

1. Students will not leave the college grounds without registering.

2. All students are required to attend Sunday school and church 85 per cent of the time on Sunday mornings. When taking cuts, they may attend church services elsewhere than at their own church, but not Sunday school. Any student who is in the Infirmary more than 15 per cent of the time will be excused for those extra times.

3. No visits will be made or received without a written permission from parent or guardian. This must be mailed directly to the President or the Lady Principal; otherwise, it will not be considered.

4. Those having such permissions may have the following privileges:

(a) To make week-end visits in the homes of friends four times a year and in the homes of near relatives once a month. ("Near relatives" will be interpreted to mean grandparents, brothers or sisters.)

(b) To make calls in town on Monday afternoons, provided the Lady Principal is notified before such calls are made.

(c) To dine with friends in town any two Saturday evenings during a semester, provided these evenings are counted in place of Monday evening visits.



(d) To receive visits from friends on the second Saturday in each month and on Monday afternoons from 3:30 to 5:30.

(e) To take part in private receptions twice semester.

When visiting out of the city, students may leave the college Saturday when work is finished, and must be at the college for work Tuesday morning, except when railroad connections make it necessary to do otherwise.

When making week-end visits in the city, students may leave the college at 4:30 p. m. on Saturday, and must be on the campus Monday at 7:30 p. m. during the winter and at 6 p. m. during the early fall and late spring.

When visiting or calling in the city, students may appear on the streets or in public gatherings only with chaperons approved by the Lady Principal.

5. Students may go shopping on Monday in groups of two.

6. With the permission of the Lady Principal, students may go driving on Monday and Saturday afternoons.

7. Quiet will be preserved during the following hours:

On Sunday from 2 p. m. to 4:30 p. m., and during devotional meetings in the chapel.

On Monday from 7:30 p. m. to 9:45 p. m.

On Saturday from 8:35 a. m. to 1 p. m.; from 4:30 p. m. to 2:30 p. m.

On other days, from 8:35 a. m. to 1 p. m.; from 1:30 p. m. to 2:30 p. m.; from 7:30 p. m. to 9:45 p. m.

8. The rising bell will ring at 6:45 a. m.; the retiring bell at 10:15 p. m. At the ringing of the retiring bell all lights will be extinguished, students will retire and the house be quiet until the rising bell. No extra time will be allowed after 10:15, and no one may rise before 6 a. m.

After concerts, lectures, etc., twenty minutes will be given before light bell is rung.

9. Students are expected to be in their places in chapel and at meals three minutes after the bell rings. Each unexcused absence or tardiness from any college duty—class work excepted—will count three off of deportment. Any student falling below grade in this respect during any quarter will be debarred from exercising the privileges of the Student Government Association.

10. Students will report, within three days, to the Lady Principal to be excused for any absence or tardiness; otherwise, these will go on the college record as unexcused delinquencies.

11. Students will not stand, talk, study or loiter in the corridors or halls during recitation hours or study hours. Talking when assembled in chapel is forbidden.

12. No committee or organization may hold meetings during study hours without the permission of the Lady Principal.

13. Students may not study in living-rooms other than their own during study hours.

14. Students may walk in groups of two.

15. *No student will entertain guests in her room.* All visitors, including day pupils, will be entertained in the parlors. No young lady will

go to the parlors to meet friends without permission from the Lady Principal.

16. The telephone is not to be used by the students. Permission to send telegrams or long-distance messages may be obtained from the Lady Principal during her office hours. Such messages must be paid for in advance.

17. No student may send any matter to the local press for publication without the permission of the Lady Principal; and all posters, invitations, or other printed matter must be approved by her or by some person appointed by the President.

18. Chafing-dishes with alcohol burners may not be used in the college. A charge of five cents an hour will be made for the use of electric plates.

19. Laundry must be paid for not later than Tuesday morning. Envelope containing the money and amount plainly written on the outside should be placed in the box for that purpose before chapel.

20. All shades and blinds must be closed upon lighting the rooms at night. Students may not sit in windows.

21. Students are requested not to walk in East Raleigh, on Fayetteville and Hillsboro streets, in Capitol Square, in or near the vicinity of the railroad shops or the depot. Students will not visit restaurants, hotels, railroad stations, post office or places of amusement without permission and a chaperon. They may not go to moving-picture shows.

22. No paper, hair combings, fruit peelings, or

litter of any kind may be thrown out of windows, put in slop jars, swept into the corridors, or scattered on the lawn. All waste articles must be put in the waste receptacles provided on each corridor.

23. Students are held responsible for the neatness and order of their rooms, which will be subject to frequent inspection. They will be held responsible and will pay for loss, breakage, and damage in which they are instrumental. All such injuries should be promptly reported to the Housekeeper. No furniture may be moved from any place without her permission.

24. Students must not visit the dining-room or kitchen for any purpose whatever. Food or table furnishings of any kind must not be taken from the tables without permission from the Stewardess.

25. Students will not sit or visit in the Infirmary without permission from physician or nurse. No medicines are to be administered except by the advice and prescription of the physician, as much harm results from the promiscuous taking of medicine without competent advice.

26. Students are expected to stay in their own rooms on school nights and during the Sunday afternoon quiet hour. With the proper permission, they may stay in other rooms on Saturday and Sunday nights.

27. Pianos may not be used on Sunday mornings.

28. No student may have colored women come to her room or to the dormitory corridors.

29. From November 1st, students will be required to wear high shoes and either lined waists or undershirts with long sleeves; they must also wear a light-weight wrap when leaving their residence buildings. These regulations will continue in force until notice of discontinuance has been posted by the Lady Principal. Overshoes must be provided for rainy days.

30. Dancing and card playing will not be permitted. In regard to these, there is a difference of opinion, but all will agree that it is safe to replace them by other recreations.

31. Sororities of whatever name or kind, whether regular or irregular, affiliating with similar organizations elsewhere or nonaffiliating, are absolutely prohibited.

32. Any student found communicating by word or sign, beyond simple recognition, from any part of the buildings or grounds, or elsewhere, or making clandestine engagements with any man, will be reprimanded, demerited, suspended or expelled, at the discretion of the faculty.

33. Students who are guilty of continued or flagrant violations of these rules may not serve on committees or act as ushers, may not attend entertainments, may not visit, may not study out of their rooms during study hours, and may not leave the college grounds for any purpose whatever without special permission from the Lady Principal and without chaperons approved by her.

34. *Any student found cheating on examination will be expelled on first offense, the expulsion to be permanent or temporary, at the discretion of the faculty; but in no case shall it be for a period of less than twelve months.*

## ACADEMY REGULATIONS

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Regulations for students in Meredith Academy are the same as those for the College, except the following:

1. Students may make calls in town twice a month in groups of two.
2. They may make week-end visits in the homes of friends three times a year.
3. They may receive visits from friends on the second Saturday in each month and on any two Monday afternoons in each month.
4. They may take part in private receptions once a semester.

# COLLEGE DIRECTORY

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## YOUNG WOMEN'S CHRISTIAN ASSOCIATION OFFICERS

UNICE BENTON . . . . .	<i>President</i>
ARAH WATKINS . . . . .	<i>Vice-President</i>
LOSSIE MARSHBANKS . . . . .	<i>Secretary</i>
NNIE RUTH CALDWELL . . . . .	<i>Treasurer</i>

## ASTROTEKTON LITERARY SOCIETY

### OFFICERS

LOUISE FUTRELL . . . . .	<i>President</i>
LAE GRIMMER . . . . .	<i>Vice-President</i>
ELEN HARPER . . . . .	<i>Secretary</i>
MOIS JOHNSON . . . . .	<i>Treasurer</i>

## PHILARETIAN LITERARY SOCIETY

### OFFICERS

ANIE PARKER . . . . .	<i>President</i>
NNIE RUTH CALDWELL . . . . .	<i>Vice-President</i>
LBERTA BROWN . . . . .	<i>Secretary</i>
ORA TYNER . . . . .	<i>Treasurer</i>

## SOROSIS

LIZABETH ANDERSON . . . . .	<i>Chairman</i>
ALLIE MARTIN . . . . .	<i>Vice-Chairman</i>
EULAH NANCE . . . . .	<i>Secretary-Treasurer</i>





# HAND-BOOK

PRESENTED BY THE

STUDENT GOVERNMENT ASSOCIATION

OF

# WYLEREDITH COLLEGE

RALEIGH. NORTH CAROLINA

1914-1915



COMMERCIAL PRINTING COMPANY, RALEIGH, N. C.

## OFFICERS

---

*President* . . . . . MARGUERITE HIG  
*Vice President* . . . . . ELIA NORR  
*Secretary* . . . . . IRENE THOMPS  
*Treasurer* . . . . . SARAH WATKI

### HOUSE PRESIDENTS

*Main Building* . . . . . EVA LA  
*Faircloth Hall* . . . . . MARTHA LINEBER  
*East Building* . . . . . ALINE WHITAK  
*Cottages* . . . . . RUTH OW

### FACULTY ADVISORY COMMITTEE

MISS PASCHAL

MISS VANN

MISS POTEAT

# CONSTITUTION

---

## ARTICLE I.

### NAME.

This Association shall be called the STUDENT GOVERNMENT ASSOCIATION OF MEREDITH COLLEGE.

## ARTICLE II.

### OBJECT.

The object of this Association shall be the government of the student body.

## ARTICLE III.

### MEMBERSHIP.

) All students who are seventeen years of age shall, upon registration at Meredith, become members of the Student Government Association.

) All students who are not seventeen years of age shall, upon registration at Meredith, be associate members of the Student Government Association.

## ARTICLE V.

### OFFICERS—THEIR ELECTION AND DUTIES.

SECTION 1. The officers of the Association shall consist of a President, a Vice President, a Secretary and a Treasurer.

SEC. 2. (a) The President and Vice-President shall be chosen from the incoming Senior and Junior classes, respectively.

(b) The officers and House Presidents shall be elected by ballot at the annual meeting held on the first Monday in March.

(c) The officers shall enter upon their duties four weeks from date of election.

SEC. 3. (a) It shall be the duty of the President to preside over all meetings of the Association and of the Executive Committee, to appoint any call meetings she may consider necessary and to appoint all committees not otherwise provided for in these articles.

(b) The duties of the Vice-President shall be the same as those of the President, should the President at any time be unable to perform her duties.

(c) It shall be the duty of the Secretary to record the proceedings of all meetings of the Association and of the Executive Committee, to post all official notices, to submit to the Principal the lists of members and associated members, officers, committees, and other bodies appointed by the Association.

(d) It shall be the duty of the Treasurer to keep a strict and permanent account of all receipts and expenditures, to collect fines, to present a report at the annual meeting of the Association, and to perform other duties that may devolve upon her as Treasurer of the Association.

## ARTICLE V.

### EXECUTIVE DEPARTMENT.

SECTION 1. The Executive Committee shall consist of the officers of the Association and the past Presidents.

2. (a) It shall be the duty of the Executive Committee to meet every six weeks, to enforce the rules of the Association, and to conduct the business of that body.

It shall be the duty of the Executive Committee to divide the corridors into districts, and to determine the tenure of office of the proctors.

The Executive Committee may, at its discretion, summon before it and reprimand any officer or members of the Association. The Committee shall have the right to withdraw privileges and to impose penalties. These, however, shall be reported to the Advisory Committee before being put into effect. The penalties of public reprimand, demerits, suspension and expulsion shall be subject to the approval of the Faculty or a committee representing the faculty.

It shall be the duty of the Executive Committee to consider proposed regulations and to recommend such as are approved to the Senate for approval or disapproval. The Senate shall not pass no regulations except such as have been passed by the Executive Committee.

3. (a) The Advisory Committee shall consist of the Lady Principal and two members of the faculty.

(b) The duties of the Advisory Committee shall be to receive reports from the Executive Committee and to confer with that committee whenever occasion may demand.

SEC. 4. The President and two students pointed by her shall be a Nominating Committee to nominate officers of the Association.

## ARTICLE VI.

### MEETINGS.

SECTION 1. (a) A meeting shall be held soon as possible after the beginning of the college year, at which time the Constitution, Laws, and Regulations shall be read and explained.

(b) A meeting shall be held the first Monday in March for the election of officers.

SEC. 2. Meetings of the Association may be called at any time by the President on her motion, and must be called by her on the written request of ten members. The object of the special meetings shall be stated in writing when the request is made.

## ARTICLE VII.

### JUDICIAL DEPARTMENT.

SECTION 1. The judicial power of the Association shall be vested in—

(a) The Association, which shall constitute the highest court, and which shall be a Court of

from the decisions of the Executive Committee.

) The Executive Committee, which shall constitute the lower court, and from which alone appeal to the whole Association may be made.

## ARTICLE VIII.

### QUORUM.

SECTION 1. (a) One-third of the members of Association shall constitute a quorum for the transaction of ordinary business.

) Two-thirds of the members of the Association shall constitute a quorum for the annual meeting in March, for any meeting in which an amendment or change in the Constitution is proposed, and when the Association is acting in judicial capacity.

## ARTICLE IX.

### AMENDMENTS.

SECTION 1. An amendment may be proposed by the faculty, by the Student Executive Committee, or by any fifteen members of the Association. The proposed amendment shall be posted at least one week before it is presented to the Association, and shall be approved by the faculty of the college before its adoption.

# BY-LAWS

---

## I.

The rules contained in Roberts' Rules of Order shall govern the Association in all business meetings.

## II.

(a) The annual dues of the Association shall be fifty cents.

(b) A fine of ten cents shall be imposed upon any member of the Association who is absent from a special meeting without an excuse acceptable to the Executive Committee.

## III.

(a) Nominations for officers shall be posted at least three days before election.

(b) A plurality of votes cast shall elect officers of the Association.

## IV.

(a) Each college dormitory shall be divided into districts, each of which shall have a proctor. There shall be a House President for each house.

(b) The House President, together with the proctors of that house, shall form a House Council.



whose duties shall be to enforce all rules of Association pertaining to the government of house.

e) Each House President shall require every student in her house within two weeks after opening of the fall semester, to sign the following statement: "I have read the Constitution, By-Laws, and Regulations of the Students Government Association, and I promise to observe the same and endeavor to be a conscientious member of the Association." When any associate member shall have attained the age of fourteen years, she shall become a regular member of the Association, upon notifying her House President.

f) There shall be regular meetings of the Executive Council every six weeks.

g) Proctors will not give permissions.

# COLLEGE REGULATIONS

---

1. Students will not leave the college grounds without registering. They will under no circumstances be absent during meals, school study hours, without getting special permission from the Lady Principal, except when working at the State or Raney Library.

2. All students are required to attend Sunday school and church 85 per cent of the time on Sunday mornings. When taking cuts, they may attend church services elsewhere than at their own church, but not Sunday-school. Any student who is in the Infirmary more than 15 per cent of the time will be excused for those extra times.

3. No visits will be made or received without a written permission from parent or guardian. This must be mailed directly to the President or the Lady Principal; otherwise, it will not be considered.

4. Those having the necessary permission may have the following privileges:

(a) To make week-end visits in the homes of friends four times a year and in the homes of near relatives once a month. ("Near relative" will be interpreted to mean grandparents, brothers, or sisters.)

(b) To make calls in town on Monday afternoons, provided the Lady Principal is notified before such calls are made.

c) To dine with friends in town any two Saturday evenings during a semester, provided these evenings are counted in place of Monday evening visits.

d) To receive visits from friends on the second Saturday in each month and on Monday afternoons from 3:30 to 5:30.

e) To take part in private receptions twice a semester.

When visiting out of the city, students may leave the college Saturday when work is finished, and must be at the college for work Tuesday morning, except when railroad connections make it necessary to do otherwise.

Before going out of town, a special permission, stating to whom the visit is to be made, is required.

When making week-end visits in the city, students may leave the college at 4:30 p. m. on Saturday, and must be on the campus Monday at 8:30 p. m. during the winter and 6 p. m. during the early fall and late spring.

When visiting or calling in the city, students may appear on the streets or in public gatherings only with chaperons approved by the Lady Principal.

5. Students may go shopping on Monday in groups of two.

6. With the permission of the Lady Principal, students may go driving on Monday and Saturday afternoons.

7. Quiet will be preserved during the following hours:

On Sunday from 2 p. m. to 4:30 p. m., and during devotional meetings in the chapel.

On Monday from 7:30 p. m. to 9:45 p. m.

On Saturday from 8:35 a. m. to 1 p. m.; from 1:30 p. m. to 2:30 p. m.

On other days, from 8:35 a. m. to 1 p. m. from 1:30 p. m. to 2:30 p. m.; from 7:30 p. m. to 9:45 p. m.

8. The rising bell will ring at 6:45 a. m.; the retiring bell at 10:15 p. m. At the ringing of the retiring bell all lights will be extinguished, students will retire and the house be quiet until the rising bell. No extra time will be allowed after 10:15, and no one may rise before 6 a. m.

After concerts, lectures, etc., thirty minutes will be given before light bell is rung.

9. Students should be in their places in chapel when the three-minute bell stops ringing, and at meals three minutes after the bell rings. Each unexcused absence or tardiness from any college duty—class work excepted—will count three off of deportment. Any student falling below grade in this respect during any quarter will be debarred from exercising the privileges of the Student Government Association. Students falling below grade during the last quarter will lose their privileges for the two weeks before commencement.

10. Students will report, within three days, to the Lady Principal to be excused from any absence or tardiness; otherwise, these will go on the college record as unexcused delinquencies.

11. Students will not stand, talk, study, or loiter in the corridors or halls during recitation.

rs or study hours. Talking when assembled chapel is forbidden.

2. No committee or organization may hold meetings during study hours without the permission of the Lady Principal.

3. Students may not study in living-rooms other than their own during study hours.

4. Students may walk in groups of two.

5. *No student will entertain guests in her room.* All visitors, including day pupils, will be entertained in the parlors. No young lady will go to the parlors to meet friends without permission from the Lady Principal.

6. Because of the lack of guest chambers, students may not entertain their friends overnight at the college.

7. The telephone is not to be used by the students. Permission to send telegrams or long-distance messages may be obtained from the Lady Principal during her office hours. Such messages must be paid for in advance.

8. No student may send any matter to the local press for publication without the permission of the Lady Principal; and all posters, invitations, or other printed matter must be approved by her or by some person appointed by the President.

9. Chafing-dishes with alcohol burners may not be used in the college. A charge of five cents an hour will be made for the use of electric plates.

10. Laundry must be paid for not later than Tuesday morning. Envelope containing the

money and amount plainly written on the outside should be placed in the box for that purpose before chapel.

21. All shades and blinds must be closed upon lighting the rooms at night. Students may not sit in windows.

22. Students are requested not to walk in East Raleigh, the business sections of the city, or Fayetteville and Hillsboro streets, in Capitol Square, in or near the vicinity of the railroad shops, or depot. Students will not visit restaurants, hotels, railroad stations, postoffice, or places of amusement without permission and chaperon. They may not go to moving-picture shows.

23. No paper, hair combing, fruit peelings, or litter of any kind may be thrown out of windows, put in slop jars, swept into the corridors or scattered on the lawn. All waste articles must be put in the waste receptacles provided in each corridor.

24. Students are held responsible for the neatness and order of their rooms, which will be subject to frequent inspection. They will be held responsible and will pay for loss, breakage, and damage in which they are instrumental. All such injuries should be promptly reported to the Housekeeper. No furniture may be moved from any place without her permission.

25. Students should not take food or table furnishings of any kind from the tables or confer with the cooks without permission from the Stewardess.

26. Students will not sit or visit in the Infirmary without permission from physician or nurse. No medicines are to be administered except by the advice and prescription of the physician, as much harm results from the promiscuous taking of medicine without competent advice.
27. No one will be excused from any college duty on account of illness unless she is the patient or the physician or nurse.
28. Students are expected to stay in their own rooms on school nights and during the Sunday afternoon quiet hour. With the proper permission, they may stay in other rooms on Saturday and Sunday nights.
29. Pianos may not be used on Sunday mornings.
30. Middy blouses may not be worn on the streets at any time, or in the building after 30 p. m.
31. No student may have colored women come to her room or to the dormitory corridors.
32. From November 1st, students will be required to wear high shoes and either lined gaiters or undershirts with long sleeves; they must also wear a light-weight wrap when leaving their residence building. These regulations will continue in force until notice of discontinuance has been posted by the Lady Principal. Overshoes must be provided for rainy days.
33. During the State Fair, Wednesday and Thursday are given as holidays. All students who attend the Fair, except Seniors and Juniors,

are chaperoned either by some friend, approved by the Lady Principal, or by members of the faculty. No one may visit in town over night during these holidays, except with the members of the immediate family.

34. Dancing and card playing will not be permitted. In regard to these, there is a difference of opinion, but all will agree that it is safe to replace them by other recreations.

35. Sororities of whatever name or kind, whether regular or irregular, affiliating with similar organizations elsewhere or nonaffiliating are absolutely prohibited.

36. Any student found communicating by word or sign, beyond simple recognition, from any part of the building or grounds, or elsewhere, or making clandestine engagements with any man, will be reprimanded, demerited, suspended, or expelled, at the discretion of the Student Executive Committee and the faculty.

37. Students who are guilty of continued or flagrant violations of these rules may not serve on committees or act as ushers, may not attend entertainments, may not visit, may not study out of their rooms during study hours, and may not leave the college grounds for any purpose whatever without special permission from the Lady Principal and without chaperons approved by her.



6. *Any student found cheating on examination will be expelled on first offense, the expulsion to be permanent or temporary, at the discretion of the faculty; but in no case shall it be a period of less than twelve months.*

## ACADEMY REGULATIONS

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Regulations for students in Meredith Academy the same as those for the College, except the following:

Students may make calls in town twice a month in groups of two.

They may make week-end visits in the homes of friends three times a year.

They may receive visits from friends on the second Saturday in each month and on any Monday afternoons in each month.

They may take part in private receptions once a semester.

They may walk in groups of three.

# COLLEGE DIRECTORY

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## YOUNG WOMEN'S CHRISTIAN ASSOCIATION

### OFFICERS

SARAH WATKINS . . . . .	<i>President</i>
ISABEL MACKENZIE . . . . .	<i>Vice-President</i>
HELEN ADAMS . . . . .	<i>Secretary</i>
FLOSSIE MARSHBANKS . . . . .	<i>Treasurer</i>

## ASTROTEKTON LITERARY SOCIETY

### OFFICERS

LOIS JOHNSON . . . . .	<i>President</i>
LOUISE WATKINS . . . . .	<i>Vice-President</i>
ISABEL MACKENZIE . . . . .	<i>Secretary</i>
MARY PRUETTE . . . . .	<i>Treasurer</i>

## PHILARETIAN LITERARY SOCIETY

### OFFICERS

ANNIE RUTH CALDWELL . . . . .	<i>President</i>
ADA BRIGGS . . . . .	<i>Vice-President</i>
EDNA BRADSHER . . . . .	<i>Secretary</i>
MARTHA LINEBERRY . . . . .	<i>Treasurer</i>

## SOROSIS

LINE BIGGERS . . . . . *Chairman*  
N ADAMS . . . . . *Vice-Chairman*  
JONES . . . . . *Secretary-Treasurer*

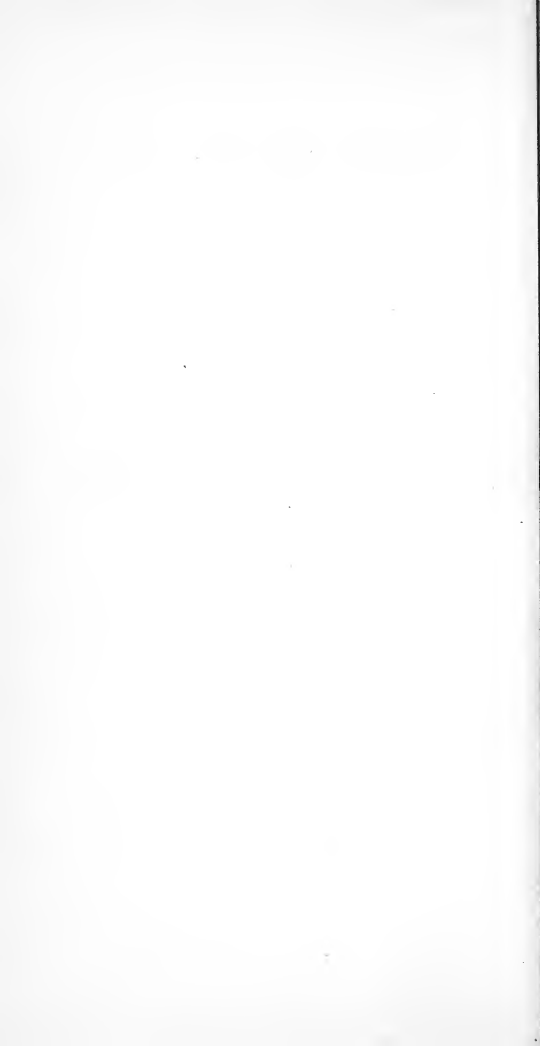
## PUBLICATIONS

### ACORN STAFF

SIE MARSHBANKS . . . . . *Editor-in-Chief*  
RIA HOWARD . . . . . *Associate Editor*  
RED MCINTYRE . . . . . *Business Manager*

### OAK LEAVES STAFF

BRIGGS . . . . . *Editor-in-Chief*  
UEBITE HIGGS . . . . . *Associate Editor*  
E THOMPSON } . . . . *Business Managers.*  
E PRUETTE }



# HAND-BOOK

PRESENTED BY THE

STUDENT GOVERNMENT ASSOCIATION

OF

# YEREDITH COLLEGE

RALEIGH, NORTH CAROLINA

1915-1916



## OFFICERS

<i>President</i> .....	IRENE THOMP
<i>Vice-President</i> .....	ANNIE MAY ASHCE
<i>Secretary</i> .....	LUCILLE PHIL
<i>Treasurer</i> .....	NAOMI HOC

### HOUSE PRESIDENTS.

<i>Main Building</i> .....	CORINNE GOR
<i>Faircloth Hall</i> .....	MARGARET GAR
<i>East Building</i> .....	MATTIE WOOD OSBO
<i>Cottages</i> .....	} .....RUTH OV
<i>Home Economics Building</i>	

The faculty Executive Committee will act  
the Advisory Committee.

# CONSTITUTION

## ARTICLE I.

### NAME.

This Association shall be called the STUDENT GOVERNMENT ASSOCIATION OF MEREDITH COLLEGE.

## ARTICLE II.

### OBJECT.

The object of this Association shall be the government of the student body.

## ARTICLE III.

### MEMBERSHIP.

1. All students who are seventeen years of age or over shall, upon registration at Meredith, become members of the Student Government Association.

2. All students who are not seventeen years of age shall, upon registration at Meredith, be associate members of the Student Government Association.

## ARTICLE V.

### OFFICERS—THEIR ELECTION AND DUTIES.

SECTION 1. The officers of the Association shall consist of a President, a Vice-President, a Secretary, and a Treasurer.

SEC. 2. (a) The President and Vice-President shall be chosen from the incoming Senior and Junior classes, respectively.

(b) The officers and House Presidents shall be elected by ballot at the annual meeting on the first Monday in March.

(c) The officers shall enter upon their duties four weeks from date of election.

SEC. 3. (a) It shall be the duty of the President to preside over all meetings of the Association and of the Executive Committee, to call or point any call meetings she may consider necessary, and to appoint all committees not otherwise provided for in these articles.

(b) The duties of the Vice-President shall be the same as those of the President, should the President at any time be unable to perform her duties.

(c) It shall be the duty of the Secretary to record the proceedings of all meetings of the Association and of the Executive Committee, to post all official notices, to submit to the President the lists of members and associate members, officers, committees, and other bodies appointed by the Association.

(d) It shall be the duty of the Treasurer to keep a strict and permanent account of all receipts and expenditures, to collect fines, to submit a report at the annual meeting of the Association, and to perform other duties that may devolve upon her as Treasurer of the Association.



## ARTICLE V.

### EXECUTIVE DEPARTMENT.

SECTION 1. The Executive Committee shall consist of the officers of the Association and the Executive Presidents.

SECTION 2. (a) It shall be the duty of the Executive Committee to meet every six weeks, to enforce the rules of the Association, and to conduct the business of that body.

(b) It shall be the duty of the Executive Committee to divide the corridors into districts, and to determine the tenure of office of the proctors.

(c) The Executive Committee may, at its discretion, summon before it and reprimand any member or members of the Association. The Committee shall have the right to withdraw privileges and to impose penalties. These, however, shall be reported to the Advisory Committee before being put into effect. The penalties of public reprimand, demerits, suspension and expulsion shall be subject to the approval of the Faculty or a committee representing the faculty.

(d) It shall be the duty of the Executive Committee to consider proposed regulations and to recommend such as are approved to the Senate for its approval or disapproval. The Senate shall pass no regulations except such as have been passed by the Executive Committee.

SECTION 3. (a) The Advisory Committee shall consist of the Lady Principal and two members of the faculty.

(b) The duties of the Advisory Committee

shall be to receive reports from the Executive Committee and to confer with that committee whenever occasion may demand.

SEC. 4. The President and two students pointed by her shall be a Nominating Committee to nominate officers of the Association.

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### MEETINGS.

SECTION 1. (a) A meeting shall be held soon as possible after the beginning of the college year, at which time the Constitution, Laws, and Regulations shall be read and explained.

(b) A meeting shall be held the first Monday in March for the election of officers.

SEC. 2. Meetings of the Association may be called at any time by the President on her motion, and must be called by her on the written request of ten members. The object of the special meetings shall be stated in writing when the request is made.

## ARTICLE VII.

### JUDICIAL DEPARTMENT.

SECTION 1. The judicial power of the Association shall be vested in—

(a) The Association, which shall constitute the higher court, and which shall be a Court of

from the decisions of the Executive Committee.

) The Executive Committee, which shall constitute the lower court, and from which an appeal to the whole Association may be made.

## ARTICLE VIII.

### QUORUM.

SECTION 1. (a) One-third of the members of the Association shall constitute a quorum for the transaction of ordinary business.

) Two-thirds of the members of the Association shall constitute a quorum for the annual meeting in March, for any meeting in which an amendment or change in the Constitution is proposed, and when the Association is acting in a judicial capacity.

## ARTICLE IX.

### AMENDMENTS.

SECTION 1. An amendment may be proposed by the faculty, by the Student Executive Committee, or by any fifteen members of the Association. The proposed amendment shall be published at least one week before it is presented to the Association, and shall be approved by the majority of the college before its adoption.

## BY-LAWS

### I.

The rules contained in Roberts' Rules of order shall govern the Association in all business meetings.

### II.

(a) The annual dues of the Association shall be fifty cents.

(b) A fine of ten cents shall be imposed upon any member of the Association who is absent from a special meeting without an excuse acceptable to the Executive Committee.

### III.

(a) Nominations for officers shall be possible at least three days before election.

(b) A plurality of votes cast shall elect officers of the Association.

### IV.

(a) Each college dormitory shall be divided into districts, each of which shall have a proctor. There shall be a House President for each house.

(b) The House President, together with proctors of that house, shall form a House Council.

whose duties shall be to enforce all rules of Association pertaining to the government of house.

) Each House President shall require every student in her house within two weeks after opening of the fall semester, to sign the following statement: "I have read the Constitution, By-Laws, and Regulations of the Student Government Association, and I promise to observe the same and endeavor to be a conscientious member of the Association." When any associate member shall have attained the age of fourteen years, she shall become a regular member of the Association, upon notifying her House President.

) There shall be regular meetings of the House Council every six weeks.

) Proctors will not give permissions.

## COLLEGE REGULATIONS

1. Students will not leave the college grounds without registering. They will under no circumstances be absent during meals, school study hours, without getting special permission from the Lady Principal, except when working at the State or Raney Library.

2. All students are required to attend Sunday school and church 85 per cent of the time on Sunday mornings. When taking cuts, they must attend church services elsewhere than at their own church, but not Sunday-school. Any student who is in the Infirmary more than 15 per cent of the time will be excused for those extra times.

3. No visits will be made or received without a written permission from parent or guardian. This must be mailed directly to the President or the Lady Principal; otherwise, it will not be considered.

4. Those having the necessary permission may have the following privileges:

(a) To make week-end visits in the homes of friends four times a year and in the homes of near relatives once a month. ("Near relatives" will be interpreted to mean grandparents, brothers, or sisters.)

(b) To make calls in town on Monday after

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only with chaperons approved by the Lady  
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hen making out of town visits, students  
not be accompanied from the station by  
ng men.

Students may go shopping on Monday in  
ps of two.

6. With the permission of the Lady Principal students may go driving on Monday and Saturday afternoons, but with friends only on Monday and second Saturday afternoons.

7. Quiet will be preserved during the following hours:

On Sunday from 2 p. m., to 4:30 p. m., during devotional meetings in the chapel.

On Monday from 7:30 p. m. to 9:45 p. m.

On Saturday from 8:35 a. m. to 1 p. m.; from 1:30 p. m. to 2:30 p. m.

On other days, from 8:35 a. m. to 1 p. m. from 1:30 p. m. to 2:30 p. m.; from 7:30 p. m. to 9:45 p. m.

8. The rising bell will ring at 6:45 a. m.; retiring bell at 10:15 p. m. At the ringing of the retiring bell all lights will be extinguished, students will retire and the house be quiet until the rising bell. No extra time will be allowed after 10:15, and no one may rise before 6 a. m.

After concerts, lectures, etc., thirty minutes will be given before light bell is rung.

9. Students should be in their places in chapel when the three-minute bell stops ringing, and at meals three minutes after the bell rings. Each unexcused absence or tardiness from college duty—class work excepted—will count three off of deportment. Any student falling below grade in this respect during any quarter will be debarred from exercising the privileges of the Student Government Association. Students falling below grade during the last quarter



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Students will report, within three days, to  
Lady Principal to be excused from any ab-  
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college record as unexcused delinquencies.

Students will not stand, talk, study, or  
loiter in the corridors or halls during recitation  
hours or study hours. Talking when assembled  
in chapel is forbidden.

No committee or organization may hold  
meetings during study hours without the per-  
mission of the Lady Principal; however, Y. W.  
C. committees may meet regularly once a  
week at 9:30 p. m.

Students may not study in living-rooms  
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Students may walk in groups of two.

*No student will entertain guests in her*

All visitors, including day pupils, will be  
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go to the parlors to meet friends without per-  
mission from the Lady Principal.

Because of the lack of guest chambers,  
students may not entertain their friends over-  
night at the college.

Students may not attend social affairs or  
parties merely for entertainment on school days.  
Requests to attend those of educational value  
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The telephone is not to be used by the stu-

dents. Permission to send telegrams or long distance messages may be obtained from the Lady Principal during her office hours. Such messages must be paid for in advance.

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22. All shades and blinds must be closed up for lighting the rooms at night. Students may not sit in windows.

23. Students are requested not to walk in Hargett, Raleigh, the business sections of the city, Fayetteville and Hillsboro streets, in Capitol Square, in or near the vicinity of the railroad shops, or depot. Students will not visit restaurants, hotels, railroad stations, postoffice, places of amusement without permission and a chaperon. They may not go to moving-picture shows.

24. No paper, hair combing, fruit peelings,

of any kind may be thrown out of window put in slop jars, swept into the corridors, scattered on the lawn. All waste articles be put in the waste receptacles provided in each corridor.

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Students should not take food or table linens of any kind from the tables or consult with the cooks without permission from the Housekeeper.

Students will not sit or visit in the Infirmary without permission from physician or nurse. No medicines are to be administered except by the advice and prescription of the physician as much harm results from the promiscuous taking of medicine without competent ad-

Students are expected to stay in their own rooms on school nights and during the Sunday noon quiet hour. With the proper permission they may stay in other rooms on Saturday and Sunday nights.

Pianos may not be used on Sunday morning.

Middy blouses may not be worn on the

streets at any time, or elsewhere after 4:30 m., except on the dormitory halls.

31. No student may have colored women come to her room or to the dormitory corridors.

32. From November 1st, students will be required to wear high shoes and either long waists or undershirts with long sleeves; they must also wear a light-weight wrap when leaving their residence building. These regulations will continue in force until notice of discontinuance has been posted by the Lady Principal. Overshoes must be provided for rainy days.

33. During the State Fair, Wednesday and Thursday are given as holidays. All students who attend the Fair, except Seniors and Juniors, are chaperoned either by some friend, approved by the Lady Principal, or by members of the faculty. No one may visit in town over night during these holidays, except with the members of the immediate family.

34. Dancing and card playing will not be permitted. In regard to these, there is a difference of opinion, but all will agree that it is safe to replace them by other recreations.

35. Sororities of whatever name or kind, whether regular or irregular, affiliating with similar organizations elsewhere or nonaffiliating, are absolutely prohibited.

36. Any student found communicating by word or sign, beyond simple recognition, from any part of the building or grounds, or elsewhere, or making clandestine engagements with

man, will be reprimanded, demerited, suspended, or expelled, at the discretion of the Student Executive Committee and the faculty.

Students who are guilty of continued or persistent violations of these rules may not serve on committees or act as ushers, may not attend entertainments, may not visit, may not study out of their rooms during study hours, and may not leave the college grounds for any purpose whatever without special permission from the Principal and without chaperons approved by the Student Executive Committee.

Hazing is absolutely forbidden. Any undue interference by one class with another or by the members of one class with the members of another, is included in the term "hazing."

The punishment for cheating on examinations or elsewhere, will be expulsion, withdrawal of credits, or demerits, or a combination of the two, at the discretion of the Senate and the Student Executive Committee.

## ACADEMY REGULATIONS

Regulations for students in Meredith Academy are the same as those for the College, except the following:

1. Students may make calls in town twice months in groups of two.

2. They may make week-end visits in homes of friends three times a year.

3. They may receive visits from friends the second Saturday in each month and on two Monday afternoons in each month.

4. They may take part in private reception once a semester.

5. They may walk in groups of three.

# COLLEGE DIRECTORY

## YOUNG WOMEN'S CHRISTIAN ASSOCIATION.

### OFFICERS.

N HARPER .....	<i>President</i>
O OWEN .....	<i>Vice-President</i>
N NORRIS .....	<i>Secretary</i>
E MAY ASHCRAFT.....	<i>Treasurer</i>

## PHILARETIAN LITERARY SOCIETY.

### OFFICERS.

ETA BROWN .....	<i>President</i>
IE HENDREN .....	<i>Vice-President</i>
ARET McMURRY .....	<i>Secretary</i>
NE GORDON .....	<i>Treasurer</i>

## ASTROTEKTON LITERARY SOCIETY.

### OFFICERS.

COVINGTON .....	<i>President</i>
PRUETTE .....	<i>Vice-President</i>
ER ROYSTER .....	<i>Secretary</i>
HIGGS .....	<i>Treasurer</i>

### SOBOSIS.

O OWEN .....	<i>Chairman</i>
S SAWYER .....	<i>Vice-Chairman</i>
E CRAIG .....	<i>Secretary-Treasurer</i>

## PUBLICATIONS.

### ACORN STAFF.

HELEN HARPER ..... *Editor-in-Chief*  
ESTHER ROYSTER ..... *Associate Editor*  
MARY PRUETTE..... *Business Manager*  
CLARA NEWTON .... *Assistant Business Manager*

### OAK LEAVES STAFF.

ALBERTA BROWN ..... *Editor-in-Chief*  
IRENE THOMPSON ..... *Associate Editor*  
NELL COVINGTON ..... *Business Manager*  
NANCY JOYNER..... *Assistant Business Manager*



SUPPLEMENT

TO THE

HAND-BOOK

## ACADEMIC REGULATIONS

### NOT PRINTED IN THE CATALOGUE

1. Students who miss more than one-tenth the recitations during a school month in a subject will be required to take an examination on the month's work in order to make up the time missed. The only exception to this rule is that when students are representing the College or college organizations as delegates they will not be required to make up the class work. Students will be allowed, for sufficient reasons, to cut a three-hour subject once a month without obtaining special permission, but may not cut a one or two-hour college course, or an academy course. Those cutting without permission will receive zeros on the recitations missed.

2. Students will receive zeros for cutting the last recitation in subjects before a holiday, the first after a holiday.

3. Students may not miss class work or private lessons, or change them from one day to another, to make visits. See regulation 4, p. 10 of the Hand-book.

4. A student may not drop a subject or change her course without permission from her Dean.

5. Students are required to take examinations in all subjects pursued during a semester.

No one will be excused from any college on account of illness unless she is the patient of the physician or nurse.

## MUSIC PRACTICE.

Under all circumstances proctors will mark student absent if she does not practice during the time assigned her.

Under no circumstances do proctors excuse students; therefore do not make such requests to them. Make these requests to the Lady Principal.

Under all ordinary conditions students will practice at their regular times. If any one wishes to substitute some other hour, the permission of the Principal must be obtained before the change is made; *otherwise, the absence will not be excused.*

Never stop for a social visit with the proctors; you disturb their study hour.

Close windows and pianos and turn off lights before leaving the practice rooms.

Every absence or tardiness should be reported to the Lady Principal at once. Unless reported, after three days such delinquency will go on the college record as unexcused.

Three unexcused absences from practice in any quarter causes loss of privileges for one month for those practicing from one to two hours a day.

Four unexcused absences from practice dur-

ing any quarter causes loss of privileges for one month for those practicing three or more tardies a day.

In all cases two tardies count as one absence. Leaving practice rooms without permission for visiting or other purposes will count as a tardy.

# HAND-BOOK

PRESENTED BY THE

STUDENT GOVERNMENT ASSOCIATION

OF

# WYREDITH COLLEGE

RALEIGH, NORTH CAROLINA

1916-1917



COMMERCIAL PRINTING COMPANY, RALEIGH, N. C.

## OFFICERS

*President*-----LELIA SHIELDS H  
*Vice-President*-----EARLA RAVERS CRAFT B  
*Secretary*-----ROXIE PEEBLES H  
*Treasurer*-----LILLIAN ELSOM H

### HOUSE PRESIDENTS.

*Main Building*---KATIE JES  
*Faircloth Hall*-----ROSA HOC  
*East Building*-----MARY LYNCH JOHN

The faculty Executive Committee will act  
the Advisory Committee.

# CONSTITUTION

## ARTICLE I.

### NAME.

This Association shall be called the STUDENT GOVERNMENT ASSOCIATION OF MEREDITH COLLEGE.

## ARTICLE II.

### OBJECT.

The object of this Association shall be the betterment of the student body.

## ARTICLE III.

### MEMBERSHIP.

All students who are seventeen years of age or over, upon registration at Meredith, become members of the Student Government Association.

All students who are not seventeen years of age or over shall, upon registration at Meredith, be associate members of the Student Government Association.

## ARTICLE IV.

### OFFICERS—THEIR ELECTION AND DUTIES.

SECTION 1. The officers of the Association shall consist of a President, a Vice-President, a Secretary, and a Treasurer.

SEC. 2. (a) The President and Vice-President shall be chosen from the incoming Senior and Junior classes, respectively.

(b) The officers and House Presidents shall be elected by ballot at the annual meeting on the first Monday in March.

(c) The officers shall enter upon their duties four weeks from date of election.

SEC. 3. (a) It shall be the duty of the President to preside over all meetings of the Association and of the Executive Committee, to appoint any call meetings she may consider necessary, and to appoint all committees not otherwise provided for in these articles.

(b) The duties of the Vice-President shall be the same as those of the President, should the President at any time be unable to perform her duties.

(c) It shall be the duty of the Secretary to record the proceedings of all meetings of the Association and of the Executive Committee, to post all official notices, to submit to the Lay Principal the lists of members and associated members, officers, committees, and other bodies appointed by the Association.

(d) It shall be the duty of the Treasurer to keep a strict and permanent account of all receipts and expenditures, to collect fines, to present a report at the annual meeting of the Association, and to perform other duties that may devolve upon her as Treasurer of the Association.



## ARTICLE V.

### EXECUTIVE DEPARTMENT.

SECTION 1. The Executive Committee shall consist of the officers of the Association and the Presidents.

2. (a) It shall be the duty of the Executive Committee to meet every six weeks, to enforce the rules of the Association, and to conduct the business of that body.

It shall be the duty of the Executive Committee to divide the corridors into districts, and to determine the tenure of office of the proctors.

The Executive Committee may, at its discretion, summon before it and reprimand any officer or members of the Association. The Committee shall have the right to withdraw privileges and to impose penalties. These, however, shall be reported to the Advisory Committee before being put into effect. The penalties include reprimand, demerits, suspension and expulsion shall be subject to the approval of the faculty or a committee representing the faculty.

It shall be the duty of the Executive Committee to consider proposed regulations and to recommend such as are approved to the Senate for approval or disapproval. The Senate shall not pass no regulations except such as have been passed by the Executive Committee.

3. (a) The Advisory Committee shall consist of the Dean and two members of the faculty.

The duties of the Advisory Committee

shall be to receive reports from the Executive Committee and to confer with that committee whenever occasion may demand.

SEC. 4. The President and two students pointed by her shall be a Nominating Committee to nominate officers of the Association.

## ARTICLE VI.

### MEETINGS.

SECTION 1. (a) A meeting shall be held as soon as possible after the beginning of the college year, at which time the Constitution, Laws, and Regulations shall be read and explained.

(b) A meeting shall be held the first Monday in March for the election of officers.

SEC. 2. Meetings of the Association may be called at any time by the President on her motion, and must be called by her on the written request of ten members. The object of the special meetings shall be stated in writing when the request is made.

## ARTICLE VII.

### JUDICIAL DEPARTMENT.

SECTION 1. The judicial power of the Association shall be vested in—

(a) The Association, which shall constitute a higher court, and which shall be a Court of appeal from the decisions of the Executive Committee.

The Executive Committee, which shall constitute the lower court, and from which an appeal to the whole Association may be

## ARTICLE VIII.

### QUORUM.

SECTION 1. (a) One-third of the members of the Association shall constitute a quorum for the transaction of ordinary business.

Two-thirds of the members of the Association shall constitute a quorum for the annual meeting in March, for any meeting in which an amendment or change in the Constitution is proposed, and when the Association is acting in an official capacity.

## ARTICLE IX.

### AMENDMENTS.

SECTION 1. An amendment may be proposed by the faculty, by the Student Executive Committee, or by any fifteen members of the Association. The proposed amendment shall be published at least one week before it is presented to the Association, and shall be approved by the majority of the college before its adoption.

## BY-LAWS

### I.

The rules contained in Roberts' Rules of Order shall govern the Association in all business meetings.

### II.

(a) The annual dues of the Association shall be fifty cents.

(b) A fine of ten cents shall be imposed on any member of the Association who is absent from a special meeting without an excuse acceptable to the Executive Committee.

### III.

(a) Nominations for officers shall be proposed at least three days before election.

(b) A plurality of votes cast shall elect the officers of the Association.

### IV.

(a) Each college dormitory shall be divided into districts, each of which shall have a proctor. There shall be a House President for each house.

(b) The House President, together with the proctors of that house, shall form a House Committee.

those duties shall be to enforce all rules of association pertaining to the government of house.

Each House President shall require every student in her house within two weeks after opening of the fall semester, to sign the following statement: "I have read the Constitution, By-Laws, and Regulations of the Student Government Association, and I promise to serve the same and endeavor to be a constant member of the Association." When any student member shall have attained the age of sixteen years, she shall become a regular member of the Association, upon notifying her House President.

There shall be regular meetings of the Executive Council every six weeks.

Proctors will not give permissions.

## COLLEGE REGULATIONS

1. Students will not leave the college grounds without registering. They will under no circumstances be absent during meals, school study hours, without getting special permission from the Dean, except when working at the State or Raney Library.

2. All students are required to attend Sunday school and church 85 per cent of the time on Sunday mornings. When taking cuts, they must attend church services elsewhere than at their own church, but not Sunday-school. Any student who is in the Infirmary more than 15 per cent of the time will be excused for those extra times.

3. No visits will be made or received without a written permission from parent or guardian. This must be mailed directly to the President or the Dean; otherwise, it will not be considered.

4. Those having the necessary permission may have the following privileges:

(a) To make week-end visits in the homes of friends four times a year and in the homes of near relatives once a month. ("Near relative" will be interpreted to mean grandparents, brothers, or sisters.)

(b) To make calls in town on Monday after

as, provided the Dean is notified before such are made.

) To dine with friends in town any two Friday evenings during a semester; however, student may dine down town with young men one evening during a semester.

) To receive visits from friends on the second Saturday in each month and on Monday noons from 3:30 to 5:30.

) To take part in private receptions twice semester.

When visiting out of the city, students may leave the college Saturday when work is finished, and must be at the college for work Tuesday morning, except when railroad connections make it necessary to do otherwise.

Before going out of town, a special permission stating to whom the visit is to be made, is required.

When making week-end visits in the city, students may leave the college at 4:30 p. m., on Friday, and must be on the campus Monday 8:30 p. m., during the winter and 6 p. m., during the early fall and late spring. Those spending the day in the city must observe the same hours for their return to the college.

When visiting or calling in the city, students must appear on the streets or in public gatherings only with chaperons approved by the Dean.

When making out of town visits, students must not be accompanied from the station by young men.

Students may go shopping on Monday in groups of two.

6. With the permission of the Dean students may go driving on Monday and Saturday afternoons, but with friends only on Monday and second Saturday afternoons.

7. Students may not sit with young men in the chapel at any function under the auspices of the college, but may do so when it is under the auspices of a student organization.

8. The girls may not have young men dine at their tables. Those wishing brothers or young men friends to take meals with them must ask the Dean and she will make the necessary arrangements.

9. Quiet will be preserved during the following hours :

On Sunday from 2 p. m., to 4:30 p. m., during devotional meetings in the chapel.

On Monday from 7:30 p. m. to 9:45 p. m.

On Saturday from 8:35 a. m. to 1 p. m.; from 1:30 p. m. to 2:30 p. m.

On other days, from 8:35 a. m. to 1 p. m.; from 1:30 p. m. to 2:30 p. m.; from 7:30 p. m. to 9:45 p. m.

10. The rising bell will ring at 6:45 a. m.; retiring bell at 10:15 p. m. At the ringing of the retiring bell all lights will be extinguished, students will retire and the house be quiet until the rising bell. No extra time will be allowed after 10:15, and no one may rise before 6 a. m.

After concerts, lectures, etc., thirty minutes will be given before light bell is rung.

11. Students should be in their places in chapel



the three-minute bell stops ringing, and meals three minutes after the bell rings. unexcused absence or tardiness from any duty—class work excepted—will count off of department. Any student falling grade in this respect during any quarter will be debarred from exercising the privileges of the Student Government Association. Students falling below grade during the last quarter will lose their privileges for the two weeks before commencement.

Students will report, within three days, to the Dean to be excused from any absence or tardiness; otherwise, these will go on the college record as unexcused delinquencies.

Students may not take part in plays or other entertainments without the permission of the Dean. Ordinarily permission will not be given to those who are not making grade or who have more than sixteen hours of work per week.

Students will not stand, talk, study, or loiter in the corridors or halls during recitation periods or study hours. Talking when assembled in chapel is forbidden.

No committee or organization may hold meetings during study hours without the permission of the Dean; however, Y. W. C. A. committees may meet regularly once a week at 7 p. m.

Students may not study in living-rooms other than their own during study hours.

Students may walk in groups of two.

18. *No student will entertain guests in room.* All visitors, including day pupils, will be entertained in the parlors. No young lady go to the parlors to meet friends without mission from the Dean.

19. Because of the lack of guest chambers students may not entertain their friends overnight at the college.

20. Students may not attend social affairs those merely for entertainment on school days. Requests to attend those of educational value will be referred to the Executive Committee of the faculty.

21. The telephone is not to be used by the students. Permission to send telegrams or long distance messages may be obtained from the Dean during her office hours. Such messages must be paid for in advance.

22. No student may send any matter to the local press for publication without the permission of the Dean; and all posters, invitations or other printed matter must be approved by her or by some person appointed by the President.

23. Chafing-dishes with alcohol burners must not be used in the college. A charge of five cents an hour will be made for the use of electric plates.

24. Laundry must be paid for not later than Wednesday morning. Envelope containing money and amount plainly written on the outside should be placed in the box for that purpose before chapel.

All shades and blinds must be closed upon the rooms at night. Students may not open windows. Sash curtains are a necessity.

Students may not walk in East Raleigh, business sections of the city, on Fayetteville Hillsboro streets, in or about Capitol Square, near the vicinity of the railroad shops, or

Students will not visit restaurants, railroad stations, postoffice, or places of amusement without permission and a chaperon. Students may not go to moving-picture shows.

No paper, hair combing, fruit peelings, or refuse of any kind may be thrown out of windows. Put in slop jars, swept into the corridors, scattered on the lawn. All waste articles must be put in the waste receptacles provided in each corridor.

Students are held responsible for the neatness and order of their rooms. They will be held responsible and will pay for loss, breakage, damage in which they are instrumental. All such injuries should be promptly reported to the housekeeper. No furniture may be moved from any place without her permission.

Students should not take food or table linens of any kind from the tables or connect with the cooks without permission from the housekeeper.

Students will not sit or visit in the Infirmary without permission from physician or nurse.

No medicines are to be administered except by the advice and prescription of the physician.

cian, as much harm results from the promiscuous taking of medicine without competent advice.

31. Students are expected to stay in their rooms on school nights and during the Sunday afternoon quiet hour. With the proper permission, they may stay in other rooms on Saturday and Sunday nights.

32. Pianos may not be used on Sunday mornings.

33. Middy blouses may not be worn on the streets at any time, or elsewhere after 4:30 m., except on the dormitory halls.

34. No student may have colored women come to her room or to the dormitory corridors.

35. From November 1st, students will be required to wear high shoes and either long waists or undershirts with long sleeves; they must also wear a light-weight wrap when leaving their residence building. These regulations will continue in force until notice of discontinuance has been posted by the Dean. Overalls must be provided for rainy days.

36. During the State Fair, Wednesday and Thursday are given as holidays. All students who attend the Fair, except Seniors and Juniors, are chaperoned either by some friend, approved by the Dean, or by members of the faculty. No one may visit in town over night during the holidays, except with the members of the immediate family.

37. Dancing and card playing will not be permitted. In regard to these, there is a difference

union, but all will agree that it is safe to  
cease them by other recreations.

Sororities of whatever name or kind,  
whether regular or irregular, affiliating with  
other organizations elsewhere or nonaffiliated  
are absolutely prohibited.

Any student found communicating by  
word or sign, beyond simple recognition, from  
any part of the building or grounds, or else-  
where, or making clandestine engagements with  
any man, will be reprimanded, demerited, sus-  
pended, or expelled, at the discretion of the Stu-  
dent Executive Committee and the faculty.

Students who are guilty of continued or  
habitual violations of these rules may not serve  
on committees or act as ushers, may not attend  
entertainments, may not visit, may not study  
out of their rooms during study hours, and may  
not leave the college grounds for any purpose  
whatever without special permission from the  
faculty and without chaperons approved by her.  
Hazing is absolutely forbidden. Any un-  
necessary interference by one class with another  
or by the members of one class with the  
members of another, is included in the term  
"hazing."

The punishment for cheating on examina-  
tions elsewhere, will be expulsion, withdrawal  
of credits, or demerits, or a combination of the  
two, at the discretion of the Senate and  
Student Executive Committee.

## PRIVILEGES

[In order to exercise the privileges of the Student Government Association each student parent or guardian must have notified the Dean of his permission for his daughter to exercise these privileges. This permission must be mailed *directly* to the President or Dean of the College.]

Those having the necessary permissions may have the following privileges:

1. May shop on Monday in groups of two.
2. May receive visits from friends on the second Saturday in each month and on Monday afternoons from 3:30 to 5:30.
3. May dine with friends in town any two Saturday evenings during a semester; may dine down town with young men with a chaperon approved by the Dean one evening during a semester.
4. May make calls in town on Monday, provided the Dean is notified before such calls are made.
5. May make week-end visits in the homes of friends four times a year and in the homes of near relatives once a month. ("Near relatives" will be interpreted to mean grandparents, brothers, or sisters.)

When making week-end visits in the city students may leave the college at 4:30 p. m., Saturday, provided their academic work is finished, and must be on the campus Monday at 5:30 p. m., during the winter and 6 p. m. during the early fall and late spring. The

During the day in the city must observe the same hours for their return to the college.

When visiting in the city, students may appear on the streets or in public gatherings with young men if chaperons have been approved by the Dean.

May take part in studio parties twice a semester.

May walk in groups of two. See requirement 22.

With the permission of the House President, girls may spend the night with friends in the same or other buildings Saturday and Sunday nights.

Regulation serge middie suits may be worn except on Fayetteville Street, in the parlors, on Sunday after 1:00 p. m., or on occasions when they would be inappropriate.

With the permission of the Dean students may go driving on Monday and Saturday afternoons; with young men on Monday and Tuesday afternoon, provided a chaperon approved by the Dean has been secured.

During the State Fair, Wednesday and Thursday are given as holidays. All students attending the Fair, except Seniors and Juniors, are chaperoned either by some friend, approved by the Dean, or by members of the faculty. See requirement 9.

One extra shopping day is allowed during the two weeks preceding the Christmas holidays provided registration is made with the Dean.

## PHILARETIAN LITERARY SOCIETY.

### OFFICERS.

*President*-----NELL PASCO  
*Vice-President*-----CARRIE SUE VER  
*Secretary*-----MAYBELLE N  
*Treasurer*-----LILLIE BELLE ASHWON

### PUBLICATIONS.

#### ACORN STAFF.

*Editor-in-Chief*-----HELEN HAR  
*Associate Editor-in-Chief*---MARY LYNCH JOHN  
*Business Manager*-----EARLA B  
*Assistant Business Manager*----Rosa Hoc

#### OAK LEAVES STAFF.

*Editor-in-Chief* -----NELL PASCO  
*Assistant Editor-in-Chief*-----LOUISE HOLD  
*Business Manager*-----NANCY JOY  
*Assistant Business Manager*-----ROXIE HAR



**SUPPLEMENT**

**TO THE**

**HAND-BOOK**

## ACADEMIC REGULATIONS

### NOT PRINTED IN THE CATALOG

1. Students who miss more than one-tenth the recitations during a school month in a subject will be required to take an examination on the month's work in order to make up time missed. The only exception to this rule is that when students are representing the College or college organizations as delegates they need not be required to make up the class work. Students may not cut an Academy course or a two-hour course unless permission to do so has been obtained from the Dean. Three-hour courses may not be cut without permission oftener than once a month, and then not without a good reason, which must be promptly reported to the Dean.

2. Students will receive zeros for cutting the last recitation in subjects before a holiday, and the first after a holiday.

3. Students may not miss class work or private lessons, or change them from one day to another, to make visits. See regulation 4, page 10 of the Hand-book.

4. A student may not drop a subject or change her course without permission from her Dean.

5. Students are required to take examinations in all subjects pursued during a semester.

6. No one will be excused from any college duty on account of illness unless she is the patient of the physician or nurse.

## MUSIC PRACTICE

Under all circumstances proctors will mark present absent if she does not practice during the time assigned her.

Under no circumstances do proctors excuse absences; therefore do not make such requests. Make these requests to the Dean.

Under all ordinary conditions students will practice at their regular times. If any one wishes to substitute some other hour, the permission of the Principal must be obtained before the change is made; *otherwise, the absence will not be excused.*

All students taking as much as two hours of practice are required to attend the student recital on Thursday afternoons; any other student not having the equivalent of fifteen hours of work a week will be required to attend. An unexcused absence from recital will count as an absence from regular practice.

Never stop for a social visit with the proctors; you disturb their study hour.

Close windows and pianos and turn off lights according to the notice on practice room door.

Every absence or tardiness should be reported to the Dean at once. Unless so reported, after three days such delinquency will go on the college record as unexcused.

8. Three unexcused absences from practice during any quarter causes loss of privileges a month for those practicing from one to four hours a day.

Four unexcused absences from practice during any quarter causes loss of privileges for a month for those practicing three or more hours a day.

In all cases two tardies count as one absence. Leaving practice rooms without permission for visiting or other purposes will count as a tardy.

9. Piano stools should not be moved from one practice room to another.

10. Rag-time music may not be played in practice rooms or studios at any time.

11. Nothing should ever be put on the stage pianos. If the stage is being used for a rehearsal or an entertainment, the pianos should be covered for protection, closed at the end of the rehearsal or entertainment, and everything left in good condition.

# HAND-BOOK

PRESENTED  
BY THE

STUDENT GOVERNMENT ASSOCIATION

OF

FREDERITH COLLEGE

RALEIGH, NORTH CAROLINA

1917-1918



Mutual Publishing Co., Printers, Raleigh, N. C.

## OFFICERS

*President*.....ELLEN DOZIER BREYER

*Vice-President*.....ELLA JOHNSON

*Secretary*.....MARGARET CATHERINE HEINZ

*Treasurer*.....JEANNETTE LAMINA CURRY

### HOUSE PRESIDENTS.

*Main Building*.....MYRTLE HEINZERL

*Faircloth Hall*.....ANNIE BRACKEN

*East Building* .....ABSCILLA BUNN

The Faculty Executive Committee will  
as the Advisory Committee.

## TO THE MEMBERS OF THE STUDENT GOVERNMENT ASSOCIATION

The Student Government Association is an organization to which every resident Meredith College student belongs. New students have as important a part in it as former ones, we are counting on them to join with the seniors in giving us their hearty support.

The honor system adopted by the Association gives each girl greater responsibility and, on the other hand, greater freedom than she could otherwise have. The regulations contained in the handbook were made by the students themselves and approved by the faculty. It is the duty, therefore, of each individual girl not only to obey these regulations herself, but also to call them to the attention of fellow-students and, if necessary, of members of the Student Executive Committee any disregard of these regulations on the part of others. Student government will be a failure unless each one does her part. We trust that all the members will feel their individual responsibility and will co-operate in every possible way.

# CONSTITUTION

## ARTICLE I.

### NAME.

This Association shall be called the STUDENT GOVERNMENT ASSOCIATION OF MEREDITH COLLEGE.

## ARTICLE II.

### OBJECT.

The object of this Association shall be the government of the student body.

## ARTICLE III.

### MEMBERSHIP.

(a) All students who are seventeen years of age shall, upon registration at Meredith, become members of the Student Government Association.

(b) All students who are not seventeen years of age shall, upon registration at Meredith, become associate members of the Student Government Association.

## ARTICLE IV.

### OFFICERS—THEIR ELECTION AND DUTIES.

SECTION 1. The officers of the Association shall consist of a President, a Vice-President, a Secretary, and a Treasurer.

SEC. 2. (a) The President shall be chosen from the incoming Senior class.

(b) The officers and House Presidents shall



ected by ballot at the annual meeting held first Monday in March.

) The officers shall enter upon their duties weeks from date of election.

c. 3. (a) It shall be the duty of the President to preside over all meetings of the Association and of the Executive Committee, to appoint any call meetings she may consider necessary, and to appoint all committees not otherwise provided for in these articles.

) The duties of the Vice-President shall be the same as those of the President, should the President at any time be unable to perform her duties.

) It shall be the duty of the Secretary to record the proceedings of all meetings of the Association and of the Executive Committee, to post all official notices, to submit to the Lady Principal the lists of members and associate members, officers, committees, and other bodies constituted by the Association.

) It shall be the duty of the Treasurer to keep a strict and permanent account of all receipts and expenditures, to collect fines, to prepare a report at the annual meeting of the Association, and to perform other duties that may devolve upon her as Treasurer of the Association.

## ARTICLE V.

### EXECUTIVE DEPARTMENT.

SECTION 1. The Executive Committee shall consist of the officers of the Association and House Presidents.

c. 2. (a) It shall be the duty of the Exec-

utive Committee to meet every six weeks, to force the rules of the Association, and to consider business of that body.

(b) It shall be the duty of the Executive Committee to divide the corridors into districts and to determine the tenure of office of the presidents.

(c) The Executive Committee may, at discretion, summon before it and reprimand any member or members of the Association. The committee shall have the right to withdraw privileges and to impose penalties. These, however, shall be reported to the Advisory Committee before being put into effect. The penalties of public reprimand, demerits, suspension or expulsion shall be subject to the approval of the faculty or a committee representing the faculty.

(d) It shall be the duty of the Executive Committee to consider proposed regulations to refer such as are approved to the Senate for their approval or disapproval. The Senate agrees to pass no regulations except such as have been passed by the Executive Committee.

SEC. 3. (a) The Advisory Committee shall consist of the Dean and two members of the faculty.

(b) The duties of the Advisory Committee shall be to receive reports from the Executive Committee and to confer with that committee whenever occasion may demand.

SEC. 4. The Nominating Committee shall be composed of the presidents of the various college organizations; that is, of the Student Government Association, of the Y. W. C. A.,

the two Societies. The president of the Student Government Association shall act as chair-

## ARTICLE VI.

### MEETINGS.

SECTION 1. (a) A meeting shall be held as early as possible after the beginning of the college year, at which time the Constitution, By-laws, and Regulations shall be read and explained.

(b) A meeting shall be held the first Monday in March for the election of officers.

(c) A meeting of the Association shall be held once each month for reports from the Executive Committee and discussion by the members.

SEC. 2. Meetings of the Association may be called at any time by the President on her own motion, and must be called by her on the written request of ten members. The object of these special meetings shall be stated in writing when the request is made.

## ARTICLE VII.

### JUDICIAL DEPARTMENT.

SECTION 1. The judicial power of the Association shall be vested in—

(a) The Association, which shall constitute the higher court, and which shall be a Court of appeal from the decisions of the Executive Committee.

(b) The Executive Committee, which shall constitute the lower court, and from which

alone an appeal to the whole Association be made.

## ARTICLE VIII.

### QUORUM.

SECTION 1. (a) One-third of the members of the Association shall constitute a quorum for the transaction of ordinary business.

(b) Two-thirds of the members of the Association shall constitute a quorum for the annual meeting in March, for any meeting in which an amendment or change in the Constitution is voted on, and when the Association is acting in its judicial capacity.

## ARTICLE IX.

### AMENDMENTS.

SECTION 1. An amendment may be proposed by the faculty, by the Student Executive Committee, or by any fifteen members of the Association. The proposed amendment shall be posted at least one week before it is presented to the Association, and shall be approved by a majority of the faculty of the college before its adoption.

# BY-LAWS

## I.

The rules contained in Robert's Rules of Order shall govern the Association in all business meetings.

## II.

a) The annual dues of the Association shall be fifty cents.

b) A fine of ten cents shall be imposed upon any member of the Association who is absent from a special meeting without an excuse acceptable to the Executive Committee.

## III.

c) Nominations for officers shall be posted at least three days before election.

d) A plurality of votes cast shall elect all officers of the Association.

## IV.

e) Each college dormitory shall be divided into districts, each of which shall have a procedure. There shall be a House President for each district and a sub-house President.

f) The House President, together with the representatives of the house, shall form a House Council whose duties shall be to enforce all rules of the Association pertaining to the government of the house.

g) Each House President shall require every member in her house within two weeks after the opening of the fall semester, to sign the

following statement: "I have read the Constitution, By-Laws, and Regulations of the Student Government Association. I realize that I am on my honor to keep the rules of the Association, and I pledge myself to observe the same and to try to be a consistent member." When any associate member shall have attained the age of seventeen years, she shall become a regular member of the Association, upon notifying her House President.

(d) There shall be regular meetings of the House Council every six weeks.

(c) Proctors will not give permissions.

(f) The sub-house President may give permissions. She shall act in the absence of the House President. She will not be a member of the Executive Committee.

# COLLEGE REGULATIONS

## REQUIREMENTS.

Students may not be off the campus when they are due for any college duty.

Students will not leave the college grounds without registering except for walking or working at the State or Raney Library.

Students will register in the Dean's office before exercising any special privilege off the campus, such as attending receptions, ball games, etc.

All students are required to attend Sunday-school and church 85 per cent of the time on every morning. When taking cuts, they may attend church services elsewhere than at their own church, but must not answer to roll call. A student who is in the Infirmary more than 10 per cent of the time will be excused for extra times.

On the first two Sundays of the year, students may visit churches of their own denomination. After that, they will decide which church they will attend during the year and notify the Dean of their decision.

No visits will be made without a written permission from parent or guardian stating to whom the visit is to be made. This must be sent directly to the President or the Dean; otherwise, it will not be considered.

No student may cut classes when away on a week-end visit unless she is at home. Ar-

rangements may be made with the Dean to classes Saturday when railroad connections make it otherwise impossible to reach destination without an impracticable night trip.

7. When visiting out of the city, students must leave the college Saturday when work is finished, and must be at the college for work Tuesday morning.

8. Students may not be accompanied to the station or receptions by young men.

9. No one may visit in town over night during Fair holidays, except with members of immediate family.

10. The dining room doors shall be closed five minutes after the last bell rings.

11. Quiet will be preserved during the following hours:

(a) On Sunday during Silent Hour, that is, from 2 p. m. to 4:30 p. m.

(b) During devotional meetings in the chapel.

(c) On Monday, Tuesday, Wednesday, Thursday, and Friday from 7:45 p. m. to 10 p. m.

(d) Each girl is expected to be quiet during school hours, and also when there are meetings or entertainments in chapel.

12. The girls may not call from one building to another.

13. Students may not study in living-rooms other than their own during study hours, nor visit during the evening study without special permission from the House President; or, in her absence from the Sub-house President. They may visit from 10:00 p. m. to 10:15 p. m.

14. Under no circumstances will visiting be



the Sunday Silent Hour be allowed, unless permission has been obtained from the House *before 2 o'clock*.

Students will not stand, talk, or loiter in the corridors or halls during recitation hours and study hours.

The rising bell will ring at 6:45 a. m.; the retiring bell at 10:30 p. m. At the ringing of the retiring bell all lights will be extinguished, students will retire and the house be quiet until the rising bell. No extra time will be allowed after 10:30, and no one may rise before 6 a. m. for concerts, lectures, etc., thirty minutes be given before light bell is rung.

Students should be in their places in chapel when the three-minute bell stops ringing. Talking is forbidden after the organist has finished playing. No books will be taken into chapel.

Each unexcused absence or tardiness from college duty, such as registering for shop or for any special privilege, answering day-school roll-call, etc., will count as one unexcused absence except absence from chapel which will count as two.

A student receiving nine delinquencies in any quarter will be debarred from exercising the privileges of the Student Government organization. Students receiving nine during the quarter will lose their privileges for the next weeks before commencement.

Students will report, within three days, to the Dean to be excused from any absence or tardiness; otherwise, these will go on the college record as unexcused delinquencies.

20. No committee or organization may hold meetings during study hours without the permission of the Dean; however, Y. W. C. A. committees may meet regularly once a week at 9 p. m.

21. Students will not visit restaurants, hotels, railroad stations, postoffice, or places of amusement without permission and a chaperon. They may not go to moving-picture shows.

22. Students may not walk in East Raleigh, the business sections of the city, on Fayetteville and Hillsboro streets, *in or about Capital Square*, in or near the vicinity of the railroad shops, or station.

23. From November 1st, students will be required to wear high shoes; they will also wear wraps during cold weather when they go out of the buildings. This regulation will continue in force until notice of discontinuance has been posted by the Dean.

24. White middie blouses and dark skirts, any kind of washable middie suits may not be worn to Sunday dinner, on the streets at any time, or elsewhere after 4:30 p. m., except in the dormitory halls. See privilege 10.

25. No student may, without permission from the Dean, have colored women come to their room or to the dormitory corridors, as there is danger of loss of money or clothes.

26. Students should not take food or table furnishings of any kind from the tables or confer with the cooks without permission from the Housekeeper.

27. Students will not sit or visit in the infirmary without permission from physician or nurse.

No medicines are to be administered except by the advice and prescription of the physician, as much harm results from the promiscuous taking of medicine without competent advice.

*No student will entertain guests in her room.*

All visitors, including day pupils, will be entertained in the parlors. No young lady is to go to the parlors to meet friends without permission from the Dean.

Because of the lack of guest chambers, students may not entertain their friends over-night at the college.

Students may not attend social affairs outside the college merely for entertainment on school days.

Requests to attend those of educational character will be referred to the Dean.

The telephone is not to be used by the students. Permission to send telegrams or long-distance messages may be obtained from the Dean during her office hours. Such messages must be paid for in advance.

No student may send any matter to the press for publication without the permission of the Dean; and all posters, invitations, and other printed matter must be approved by the Dean or by some person appointed by the President.

Chafing-dishes with alcohol burners may not be used in the college. A charge of five cents an hour will be made for the use of electric plates.

Laundry must be paid for not later than Wednesday morning. Envelope containing the name and amount plainly written on the out-

side should be placed in the box for that purpose before chapel.

36. All shades and blinds must be closed up lighting the rooms at night. Students may not sit in windows. Sash curtains are a necessity.

37. Students are held responsible for the neatness and order of their rooms. They will be held responsible and will pay for loss, breakage, and damage in which they are instrumental. All such injuries should be promptly reported to the Housekeeper. No furniture may be moved from any place without her permission.

38. All waste articles including paper, hair combing, fruit peelings, and litter of any kind must be put in the waste receptacles provided on each corridor.

39. Students may not ride on street cars except when going to or from the station and when calling with the permission of the Dean.

40. Pianos may not be used on Sunday mornings.

41. Students may not sit with young men in chapel at any function under the auspices of the college, but may do so when it is under the auspices of a student organization.

42. The girls may not have young men dining at their tables. Those wishing brothers or young men friends to take meals with them must see the Dean and she will make the necessary arrangements.

43. Students will not talk to young men on the campus, at the libraries, at the drug store or on the street.

44. Dancing and card playing will not be permitted. In regard to these, there is a diffi-

of opinion, but all will agree that it is to replace them by other recreations.

*Sororities of whatever name or kind, whether regular or irregular, affiliating with other organizations elsewhere or nonaffiliating are absolutely prohibited. The punishment for this offense will be expulsion, demerits, suspension, or a combination of any of these at the discretion of the Senate and the Student Executive Committee.*

Any student found communicating by word or sign, beyond simple recognition, from any part of the building or grounds, or elsewhere, or making clandestine engagements with any person, will be reprimanded, demerited, suspended, or expelled, at the discretion of the Student Executive Committee and the faculty.

Hazing is absolutely forbidden. Any undue interference by one class with another, or by the members of one class with the members of another, is included in the term "hazing."

The punishment for cheating on examinations or elsewhere, will be expulsion, withdrawal of credits, or demerits, or a combination of the last two, at the discretion of the Senate and Student Executive Committee.

Students who are guilty of continued or repeated violations of these rules may not serve on committees or act as ushers, may not attend entertainments, may not visit, may not be out of their rooms during study hours, may not leave the college grounds for any purpose whatever without special permission from the Dean and without chaperons approved by the faculty.

## PRIVILEGES

[In order to exercise the privileges of the Student Government Association each student's parent or guardian must have notified the Dean of his permission for his daughter to exercise these privileges. This permission must be made *directly* to the President or Dean of the College.]

Those having the necessary permissions may have the following privileges:

1. May shop on Monday in groups of two.
2. May receive visits from friends on the second Saturday in each month and on Monday afternoons from 3:30 to 5:30.
3. May dine with friends in town any two Saturday evenings during a semester; may dine down town with young men with a chaperon approved by the Dean one evening during a semester.
4. May make calls in town on Monday, provided the Dean is notified before such calls are made.
5. May make week-end visits in the homes of friends four times a year and in the homes of near relatives once a month. ("Near relative" will be interpreted to mean grandparents, brothers, or sisters.)

When making week-end visits in the cities, students may leave the college at 4:30 p. m., on Saturday, provided their academic work is finished, and must be on the campus Monday at 5:30 p. m., during the winter and 6 p. m. during the early fall and late spring. The

During the day in the city must observe the hours for their return to the college.

When visiting in the city, students may appear on the streets or in public gatherings only if young men if chaperons have been approved by the Dean.

May take part in studio parties twice a semester.

May walk in groups of two. See requirement 22.

With the permission of the House President, girls may spend the night with friends in the same or other buildings Saturday and Sunday nights.

Regulation serge middie suits may be worn only on Fayetteville Street, in the parlors, on Sunday after 1:00 p. m., or on occasions when they would be inappropriate.

With the permission of the Dean students may go driving on Monday and Saturday afternoons; with young men on Monday and Tuesday afternoon, provided a chaperon approved by the Dean has been secured.

During the State Fair, Wednesday and Thursday are given as holidays. All students attending the Fair, except Seniors and Juniors are chaperoned either by some friend, approved by the Dean, or by members of the faculty.

See requirement 9.

One extra shopping day is allowed during the two weeks preceding the Christmas holidays provided registration is made with the Dean.

## SOPHOMORE PRIVILEGES.

Besides the above privileges, the Sophomores have the following:

1. The class may have one evening off during the session, provided no member of the class is guilty of hazing in any manner whatever.
2. Members of the class may have one shopping afternoon during each semester, provided registration is made with the Dean.

## JUNIOR PRIVILEGES.

The Juniors have the following special privileges:

1. May attend church Sunday night with a chaperon.
2. May walk in certain parts of the city during the day afternoon.
3. May receive callers any one afternoon of the week except Sunday.

## SENIOR PRIVILEGES.

The Seniors have the following special privileges:

1. May walk and shop alone.
2. May go to postoffice, railroad station and banks.
3. May receive callers any one afternoon or evening in the week except Sunday, or *with permission of the Dean*, may spend the afternoon or evening away from the college. In addition, Seniors may have callers on Monday afternoons.
4. May go to church Sunday evenings with a chaperon.



- May use the telephone.
- May visit churches any three Sunday mornings during each semester.
- May be excused from answering to Sun-school roll-call.
- May walk in certain parts of the city Sun-afternoons.
- May chaperon girls to the station.
- May go to ball games in groups of three without a chaperon when it is permissible to be away from the college. Attendance on a game on any day except Monday will count an afternoon off.
- May go to dentist, oculist, etc., in groups of two without a chaperon.
- May have one extra week-end during last six weeks of the session.
- May have one extra afternoon or evening each week during the last six weeks of the session.

SUPPLEMENT  
TO THE  
HAND-BOOK

## ACADEMIC REGULATIONS

### NOT PRINTED IN THE CATALOGUE

Students who are absent in any month in one recitation in a one-hour course, or in two recitations, in a two, three, or four hour course will be required to take an examination on the month's work in order to make up the time missed. They will also be required to take such an examination if they miss consecutively more than the above named number of recitations in any course, whether the recitations come in the same or in different months. The only exception to the above rule is that students who are representing the college or college organizations as delegates, they will not be required to take the examinations for the time missed unless they increase the number of days missed by visits at home or elsewhere.

All cuts and the reasons therefor must be promptly reported to the Dean. One and two hour courses may not be cut unless the permission of the Dean has been obtained.

Delinquent examinations must be taken the first time they are due unless permission to put them off is obtained from the Dean; otherwise, zeros will be given for the time missed.

Students will receive zeros for cutting the recitation in subjects before a holiday, and the first after a holiday.

Students may not miss class work or private lessons, or change them from one day to another, to make visits. See privilege 5 of the student book.

6. A student may not drop a subject or change her course without permission from the Dean.

7. Students are required to take examinations in all subjects pursued during a semester.

8. No one will be excused from any college duty on account of illness unless she is the patient of the physician or nurse.

9. Students may not take part in plays or other entertainments without the permission of the Dean. Ordinarily permission will not be given to those who are not making grade who have more than sixteen hours of work a week.

## REGULATIONS FOR TUTORING

Students may tutor only with tutors who have been approved by the Dean and the head of the department.

The number of hours which a tutor may tutor will be determined by the Dean. (Ordinarily, three hours of tutoring will count as one academic hour.)

Absences from tutoring lessons and unpreparedness will be reported and counted as if from regular class.

The price for tutoring lessons will be, under ordinary circumstances, twenty-five cents an hour for individual work. If there are more than one in a course, the Dean and the tutor will determine the price.

### MUSIC PRACTICE.

Under all circumstances proctors will mark a student absent if she does not practice during the time assigned her.

Under no circumstances do proctors excuse students; therefore do not make such requests of them. Make these requests to the Dean.

Under all ordinary conditions students will practice at their regular times. If any one wishes to substitute some other hour, the permission of the Principal must be obtained before the change is made; *otherwise, the absence will not be excused.*

When students are given the privilege of making up practice, it must be made up and so noted within three days from the time it was missed. Otherwise, it will go on the college records as unexcused.

5. All students taking as much as two hours of practice are required to attend the student recitals on Thursday afternoons; any music student not having the equivalent of fifteen hours of work a week will be required to attend. An unexcused absence from recital count as an absence from regular practice.

6. Never stop for a social visit with proctors; you disturb their study hour.

7. Close windows and pianos and turn lights according to the notice on practice room doors.

8. Every absence or tardiness should be reported to the Dean at once. Unless so reported after three days such delinquency will go on the college record as unexcused.

9. Three unexcused absences from practice during any quarter causes loss of privileges for a month for those practicing from one to three hours a day.

Four unexcused absences from practice during any quarter causes loss of privileges for a month for those practicing three or more hours a day.

In all cases two tardies count as one absence. Leaving practice rooms without permission for visiting or other purposes will count as a tardy.

10. Piano stools should not be moved from one practice room to another.

11. Rag-time music may not be played in practice rooms or studios at any time.

12. Nothing should ever be put on the stage pianos. If the stage is being used for a rehearsal or an entertainment, the pianos should be covered for protection, closed at the end of the rehearsal or entertainment, and everything left in good condition.

# COLLEGE DIRECTORY

## STUDENT GOVERNMENT ASSOCIATION.

### OFFICERS.

<i>ident</i> .....	ELLEN BREWER
<i>President</i> .....	ELLA JOHNSON
<i>etary</i> .....	MARGARET HEALY
<i>surer</i> .....	JEANNETTE CURRENT

## YOUNG WOMEN'S CHRISTIAN ASSOCIATION.

### OFFICERS.

<i>ident</i> .....	BEULAH BAILEY
<i>President</i> .....	CELIA HERRING
<i>etary</i> .....	KATE MATTHEWS
<i>surer</i> .....	MYRTLE HEINZERLING
<i>stant</i> .....	GRACE OLIVE
<i>A. President</i> .....	MAY CARTER
<i>ice-President</i> .....	JEANNETTE CURRENT
<i>ecretary-Treasurer</i> .....	ANNIE BRACKETT

## PHILARETIAN LITERARY SOCIETY.

### OFFICERS.

<i>ident</i> .....	EARLA BALL
<i>President</i> .....	HARRIETT BEASLEY
<i>etary</i> .....	MARY CLAIRE PETERSON
<i>urer</i> .....	ANNIE BRACKETT

## ASTROTEKTON LITERARY SOCIETY.

### OFFICERS.

<i>President</i> .....	MAY CARP
<i>Vice-President</i> .....	RUTH TRI
<i>Secretary</i> .....	MADELEINE HI
<i>Treasurer</i> .....	ELSIE RIDD

### PUBLICATIONS.

#### ACORN STAFF.

<i>Editor-in-Chief</i> .....	JANIE L
<i>Associate Editor-in-Chief</i> .....	KATE MATTH
<i>Business Manager</i> .....	JEANNETTE CURR
<i>Assistant Business Manager</i> ....	LETTIE HOW

#### OAK LEAVES STAFF.

<i>Editor-in-Chief</i> .....	CARMEN ROO
<i>Business Manager</i> .....	MARGARET HE
<i>Assistant Business Manager</i> ....	MARY NORW



# HAND-BOOK

PRESENTED BY THE STUDENT  
GOVERNMENT ASSOCIATION

*of*

# MEREDITH COLLEGE

RALEIGH, NORTH CAROLINA

1918-1919



Commercial Printing Company  
Raleigh, N. C.

## OFFICERS

*President*-----FRENCH LEO HAYN  
*Vice-President*-----MARY IDA BUTL  
*Secretary*-----LILLIE MAY AYCO  
*Treasurer*-----GLENN WA

### HOUSE PRESIDENTS.

*Main Building*-----BEULAH JOYN  
*Faircloth Hall*-----VERNIE EDDI  
*East Building*-----ANNIE GIBS

The Faculty Executive Committee will act  
the Advisory Committee.

## TO THE MEMBERS OF THE STUDENT GOVERNMENT ASSOCIATION

The Student Government Association is an organization to which every resident Meredith College student belongs. New students have just as important a part in it as former ones, and we are counting on them to join with the seniors in giving us their hearty support.

The honor system adopted by the Association places each girl greater responsibility and, on the other hand, greater freedom than she could otherwise have. The regulations contained in the handbook were made by the students themselves and approved by the faculty. It is the duty, therefore, of each individual girl not only to obey these regulations herself, but also to call them to the attention of fellow-students and, if necessary, of members of the Student Executive Committee, any disregard of these regulations is the part of others. Student government will be a failure unless each one does her part. We trust that all the members will feel their individual responsibility and will coöperate in every possible way.

# CONSTITUTION

## ARTICLE I.

### NAME.

This Association shall be called the STUDENT GOVERNMENT ASSOCIATION OF MEREDITH COLLEGE.

## ARTICLE II.

### OBJECT.

The object of this Association shall be to govern the government of the student body.

## ARTICLE III.

### MEMBERSHIP.

(a) All students who are seventeen years of age shall, upon registration at Meredith, become members of the Student Government Association.

(b) All students who are not seventeen years of age shall, upon registration at Meredith, become associate members of the Student Government Association.

## ARTICLE IV.

### OFFICERS—THEIR ELECTION AND DUTIES.

SECTION 1. The officers of the Association shall consist of a President, a Vice-President, a Secretary, and a Treasurer.

SEC. 2. (a) The President shall be chosen from the incoming Senior class.

(b) The officers and House Presidents shall

lected by ballot at the annual meeting held the first Monday in March.

c) The officers shall enter upon their duties four weeks from date of election.

SEC. 3. (a) It shall be the duty of the President to preside over all meetings of the Association and of the Executive Committee, to appoint any call meetings she may consider necessary, and to appoint all committees not otherwise provided for in these articles.

b) The duties of the Vice-President shall be the same as those of the President, should the President at any time be unable to perform her duties.

c) It shall be the duty of the Secretary to record the proceedings of all meetings of the Association and of the Executive Committee, to post all official notices, to submit to the Dean lists of members and associate members, officers, committees, and other bodies appointed by the Association.

d) It shall be the duty of the Treasurer to keep a strict and permanent account of all receipts and expenditures, to collect fines, to prepare a report at the annual meeting of the Association, and to perform other duties that may devolve upon her as Treasurer of the Association.

## ARTICLE V.

### EXECUTIVE DEPARTMENT.

SECTION 1. The Executive Committee shall consist of the officers of the Association and the House Presidents.

SEC. 2. (a) It shall be the duty of the Executive Committee to meet every six weeks, to enforce the rules of the Association, and to consider business of that body.

(b) It shall be the duty of the Executive Committee to divide the corridors into districts and to determine the tenure of office of the professors.

(c) The Executive Committee may, at its discretion, summon before it and reprimand any member or members of the Association. The committee shall have the right to withdraw privileges and to impose penalties. These, however, shall be reported to the Advisory Committee before being put into effect. The penalties of public reprimand, demerits, suspension and expulsion shall be subject to the approval of the faculty or a committee representing the faculty.

(d) It shall be the duty of the Executive Committee to consider proposed regulations and to refer such as are approved to the Academic Council for their approval or disapproval. The Academic Council agrees to pass no regulations except such as have been passed by the Executive Committee.

SEC. 3. (a) The Advisory Committee shall consist of the Dean and two members of the faculty.

(b) The duties of the Advisory Committee shall be to receive reports from the Executive Committee and to confer with that committee whenever occasion may demand.

Sec. 4. The Nominating Committee shall be composed of the presidents of the various college organizations; that is, of the Student Government Association, of the Y. W. C. A., and the two Societies. The president of the Student Government Association shall act as chairman.

## ARTICLE VI.

### MEETINGS.

SECTION 1. (a) A meeting shall be held as early as possible after the beginning of the college year, at which time the Constitution, By-laws, and Regulations shall be read and explained.

(b) A meeting shall be held the first Monday in March for the election of officers.

(c) A meeting of the Association shall be held once each month for reports from the Executive Committee and discussion by the members.

Sec. 2. Meetings of the Association may be called at any time by the President on her own motion, and must be called by her on the written request of ten members. The object of these special meetings shall be stated in writing when the request is made.

## ARTICLE VII.

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SECTION 1. The judicial power of the Association shall be vested in—

(a) The Association, which shall constitute a

higher court, and which shall be a Court Appeal from the decisions of the Executive Committee.

(b) The Executive Committee, which shall constitute the lower court, and from which alone an appeal to the whole Association may be made.

## ARTICLE VIII.

### QUORUM.

SECTION 1. (a) One-third of the members of the Association shall constitute a quorum for the transaction of ordinary business.

(b) Two-thirds of the members of the Association shall constitute a quorum for the annual meeting in March, for any meeting in which an amendment or change in the Constitution is voted on, and when the Association is acting in its judicial capacity.

## ARTICLE IX.

### AMENDMENTS.

SECTION 1. An amendment may be proposed by the faculty, by the Student Executive Committee, or by any fifteen members of the Association. The proposed amendment shall be posted at least one week before it is presented to the Association, and shall be approved by the faculty of the college before its adoption.



# BY-LAWS

## I.

The rules contained in Robert's Rules of Order shall govern the Association in all business meetings.

## II.

a) The annual dues of the Association shall be fifty cents.

b) A fine of ten cents shall be imposed upon any member of the Association who is absent from a meeting without an excuse acceptable to the Executive Committee.

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a) Nominations for officers shall be posted at least three days before election.

b) A plurality of votes cast shall elect all officers of the Association.

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b) The House President, together with the directors of the house, shall form a House Council whose duties shall be to enforce all rules of the Association pertaining to the government of the house.

c) Each House President shall require every student in her house within two weeks after

the opening of the fall semester to sign the following statement: "I have read the Constitution, By-Laws, and Regulations of the Student Government Association. I realize that I am on my honor to keep the rules of the Association, and I pledge myself to observe the same and to try to be a consistent member." When any associate member shall have attained the age of seventeen years, she shall become a regular member of the Association, upon notifying her House President.

(d) There shall be regular meetings of the House Council every six weeks.

(e) Proctors will not give permissions.

(f) The sub-House President shall act in the absence of the House President and assist her as occasion demands.

# COLLEGE REGULATIONS

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2. Students will not leave the college grounds without registering except for walking or working at the State or Raney Library.
3. Students will register in the Dean's office when exercising any special privilege off the campus, such as attending receptions, ball games, etc.
4. All students are required to attend Sunday school and church 85 per cent of the time on Sunday mornings. When taking cuts, they may attend church services elsewhere than at their own church, but must not answer to roll-call. Any student who is in the Infirmary more than 10 per cent of the time will be excused for these extra times.
5. The first two Sundays of the year, students may visit churches of their own denomination. After that, they will decide which church they will attend during the year and notify the Dean of their decision.
6. No visits will be made without a written permission from parent or guardian stating to whom the visit is to be made. This must be mailed directly to the President or the Dean; otherwise, it will not be considered.

6. Those contemplating visits home or to out of town friends, see Academic Regulation p. 22.

7. When visiting out of the city, students may leave the college Saturday when work is finished, and must be at the college for work Tuesday morning.

8. Students may not be accompanied to or from the station or receptions by young men.

9. No one may visit in town over night during Fair holidays, except with members of the immediate family.

10. The dining room doors shall be closed five minutes after the last bell rings.

11. Quiet will be preserved during the following hours:

(a) On Sunday during Silent Hour, that is from 2 p. m. to 4:30 p. m.

(b) During devotional meetings or entertainments in chapel.

(c) On Monday from 7:45 p. m. to 10:00 p. m. on Tuesday, Wednesday, Thursday and Friday from 8:35 a. m. to 1:00 p. m., and from 1:30 p. m. to 2:30 p. m., and from 7:45 p. m. to 10:00 p. m.; on Saturday from 8:35 a. m. to 1:00 p. m. and from 1:30 p. m. to 2:30 p. m.

12. The girls may not call from one building to another.

13. Students may not study in living-room other than their own during study hours, nor visit during the evening study hour without special permission from the House President or in her absence from the sub-House President. They may visit from 10:00 p. m. to 10:15 p. m.

14. Under no circumstances will visiting during the Sunday Silent Hour be allowed, unless permission has been obtained from the House Resident *before 2 o'clock*.

15. Students will not stand, talk, or loiter in the corridors or halls during recitation hours or study hours.

16. The rising bell will ring at 6:45 a. m.; the retiring bell at 10:30 p. m. At the ringing of the retiring bell all lights will be extinguished, students will retire and the house be quiet until the rising bell. No extra time will be allowed after 10:30, and no one may rise before 6 a. m. After concerts, lectures, etc., thirty minutes will be given before light bell is rung.

17. Students should be in their places in chapel when the three-minute bell stops ringing. Talking is forbidden after the organist begins playing. No books will be taken into chapel.

18. Each unexcused absence or tardiness from any college duty, such as registering for shopping or for any special privilege, answering Sunday School roll-call, etc., will count as one delinquency, except absence from chapel which will count as two.

Any student receiving nine delinquencies during any quarter will be debarred from exercising the privileges of the Student Government Association. Students receiving nine during the last quarter will lose their privileges for the two weeks before commencement.

19. Students will report, within three days,

to the Dean to be excused from any absence or tardiness; otherwise, these will go on the college record as unexcused delinquencies.

20. No committee or organization may hold meetings during study hours without the permission of the Dean; however, Y. W. C. A. committees may meet regularly once a week at 9:40 p. m.

21. Students will not visit restaurants, hotels, railroad stations, or places of amusement without permission and a chaperon. They may not go to moving-picture shows.

22. Students may not walk in East Raleigh, the business sections of the city, on Fayetteville and Hillsboro streets, *in or about Capitol Square*, in or near the vicinity of the railroad shops, or station.

23. From November 1st, students will be required to wear high shoes; they will also wear wraps during cold weather when they go out of the buildings. This regulation will continue in force until notice of discontinuance has been posted by the Dean.

24. White middy blouses and dark skirts, or any kind of washable middy suits may not be worn to Sunday dinner, on the streets at any time, or elsewhere after 4:30 p. m., except in the dormitory halls. See privilege 11.

25. No student may, without permission from the Dean, have colored women come to her room or to the dormitory corridors, as there is danger of loss of money or clothes.

26. Students should not take food or table

nishings of any kind from the tables or converse with the cooks without permission from the physician.

7. Students will not sit or visit in the Infirmary without permission from physician or nurse.

8. No medicines are to be administered except by the advice and prescription of the physician, as much harm results from the promiscuous taking of medicine without competent advice.

9. *No student will entertain guests in her room.* All visitors, including day pupils, will be entertained in the parlors. No young lady shall go to the parlors to meet friends without permission from the Dean.

10. Because of the lack of guest chambers, students may not entertain their friends overnight at the college.

11. Students may not attend social affairs or go merely for entertainment on school days. Requests to attend those of educational value shall be referred to the Dean.

12. The telephone is not to be used by the students. Permission to send telegrams or long-distance messages may be obtained from the Dean during her office hours. Such messages shall be paid for in advance.

13. No student may send any matter to the local press for publication without the permission of the Dean; and all posters, invitations, and other printed matter must be approved by

her or by some person appointed by the President.

34. Chafing-dishes with alcohol burners may not be used in the college. A charge of five cents an hour will be made for the use of electric plates.

35. Laundry must be paid for not later than Wednesday morning. Envelope containing the money and the amount plainly written on the outside should be placed in the box for that purpose before chapel.

36. All shades and blinds must be closed upon lighting the rooms at night. Students may not sit in windows. Sash curtains are a necessity.

37. Students are held responsible for the neatness and order of their rooms. They will be held responsible and will pay for loss, breakage, and damage in which they are instrumental. All such injuries should be promptly reported to the Housekeeper. No furniture may be moved from any place without her permission.

38. All waste articles, including paper, hair combing, fruit peelings, and litter of any kind must be put in the waste receptacles provided on each corridor.

39. Students may not ride on street cars except when going to or from the station and when calling with the permission of the Dean.

40. Pianos may not be used on Sunday mornings.

41. Students may not sit with young men in chapel at any function under the auspices of



college, but may do so when it is under the pices of a student organization.

2. The girls may not have young men dine their tables. Those wishing brothers or young men friends to take meals with them must see the Dean and she will make the necessary arrangements.

3. Students will not carry on a conversation with young men on the campus, at the libraries, the drug stores, or on the street.

4. Dancing and card-playing will not be permitted. In regard to these, there is a difference of opinion, but all will agree that it is better to replace them by other recreations.

5. *Sororities of whatever name or kind, whether regular or irregular, affiliating with similar organizations elsewhere or unaffiliated are absolutely prohibited. The punishment for this offense will be expulsion, demerits, or suspension, or a combination of any of these at the discretion of the Academic Council and Student Executive Committee.*

6. Any student found communicating by word or sign, beyond simple recognition, from any part of the building or grounds, or elsewhere, or making clandestine engagements with any man, will be reprimanded, demerited, suspended, or expelled, at the discretion of the Student Executive Committee and the Faculty.

7. Hazing is absolutely forbidden. Any undue interference by one class with another class, or by the members of one class with the

members of another, is included in the term "hazing."

48. The punishment for cheating on examination, or elsewhere, will be expulsion, withdrawal of credits, or demerits, or a combination of the last two, at the discretion of the Academic Council and Student Executive Committee.

49. Students who are guilty of continued or flagrant violations of these rules may not serve on committees or act as ushers, may not attend entertainments, may not visit, may not study out of their rooms during study hours and may not leave the college grounds for any purpose whatever without special permission from the Dean and without chaperons approved by her.

## PRIVILEGES

[In order to exercise the privileges of the Student Government Association each student's parent or guardian must have notified the Dean of his permission for his daughter to exercise these privileges. This permission must be mailed *directly* to the President or Dean of the College.]

Those having the necessary permissions may have the following privileges:

1. May shop on Monday in groups of two.
2. Permission to go down town at other time for one special purpose does not include permission to do any other shopping or to get cold drinks.
3. May receive visits from friends on the

- cond Saturday in each month and on Monday  
ternoons from 3:30 to 5:30.
4. May dine with friends in town any two  
aturday evenings during a semester; may dine  
owntown with young men with a chaperon  
proved by the Dean one evening during a  
mester.
5. May make calls in town on Monday, pro-  
ded the Dean is notified before such calls are  
ade.
6. May make week-end visits in the homes of  
iends four times a year and in the homes of  
ar relatives once a month. ("Near relatives"  
ill be interpreted to mean grandparents, broth-  
s, or sisters.)
- When making week-end visits in the city,  
udents may leave the college at 4:30 p. m., on  
aturday, provided their academic work is  
nished, and must be on the campus Monday  
5:30 p. m. during the winter, and 6 p. m.  
uring the early fall and late spring. Those  
ending the day in the city must observe the  
me hours for their return to the college.
7. When visiting in the city, students may  
ppear on the streets or in public gatherings  
ith young men if chaperons have been ap-  
proved by the Dean.
8. May take part in studio parties twice a  
mester.
9. May walk in groups of two. See require-  
ent 22.
10. With the permission of the House Presi-  
ent, girls may spend the night with friends

in the same or other buildings Saturday and Sunday nights.

11. Regulation serge middy suits may be worn except on Fayetteville Street, in the parlors, and on Sunday after 1:00 p. m., or on occasions when they would be inappropriate.

12. With the permission of the Dean students may go driving on Monday and Saturday afternoons; with young men on Monday and second Saturday afternoons, provided a chaperon approved by the Dean has been secured.

13. During the State Fair, Wednesday and Thursday are given as holidays. All students who attend the Fair, except Seniors and Juniors, are chaperoned either by some friend approved by the Dean, or by members of the faculty. See requirement 9.

14. One extra shopping day is allowed during the two weeks preceding the Christmas holidays provided registration is made with the Dean.

#### SOPHOMORE PRIVILEGES.

Besides the above privileges, the Sophomores have the following:

1. The class may have one evening off during the session, provided no member of the class is guilty of hazing in any manner whatever.

2. Members of class may shop any one afternoon in the week after school hours.

#### JUNIOR PRIVILEGES.

The Juniors have the following special privileges:

1. May attend church Sunday night with a chaperon.
2. May walk in certain parts of the city Sunday afternoon.
3. May receive callers any one afternoon in the week except Sunday.
4. May shop any two afternoons after school hours.

#### SENIOR PRIVILEGES.

The Seniors have the following special privileges:

1. May walk and shop alone.
2. May go to postoffice, railroad station and banks.
3. May receive callers any one afternoon or evening in the week except Sunday, or *with the permission of the Dean*, may spend the afternoon or evening away from the college. In addition, Seniors may have callers on Monday afternoons.
4. May go to church Sunday evenings with chaperon.
5. May use the telephone.
6. May visit churches any three Sunday mornings during each semester.
7. May be excused from answering to Sunday school roll-call.
8. May walk in certain parts of the city Sunday afternoons.
9. May chaperon girls to the station.
10. May go to ball games in groups of three without a chaperon when it is permissible to go away from the college. Attendance on a

ball game on any day except Monday will count as an afternoon off.

11. May go to a dentist, oculist, etc., in groups of two without a chaperon.

12. May have one extra week-end during the last six weeks of the session.

13. May have one extra afternoon or evening off each week during the last six weeks of the session.

14. May shop any afternoon after school hours.

## SUPPLEMENT TO THE HAND-BOOK ACADEMIC REGULATIONS NOT PRINTED IN THE CATALOGUE

1. Students may be excused for absence from class for illness in the infirmary or on a doctor's written statement. They may also be excused by the Dean for reasons deemed by her sufficient. In addition, students may be absent without excuse for not more than one day a semester. However, they may not be away from the college without excuse and so miss classes except for visits home.

2. Unexcused absence will entail lowering of grade. The semester grade will be lowered in the Dean's office for each unexcused absence in a one-hour subject five points; in a two-hour subject three points; in a three-hour subject two and a half points; in a four-hour subject two points.

Students will arrange with their instructors about making up work missed.

Students will receive zeros for cutting the recitation in subjects before a holiday, and first after a holiday.

Students may not miss class work or private lessons, or change them from one day to another, to make visits. See privilege 6 of the student-book.

A student may not drop a subject or change course without permission from the Dean.

Students are required to take examinations in all subjects pursued during a semester.

No one will be excused from any college work on account of illness unless she is the patient of the physician or nurse.

Students may not take part in plays or other entertainments without the permission of the Dean. Ordinarily, permission will not be given to those who are not making grade or who have more than sixteen hours of work per week.

## REGULATIONS FOR TUTORING

Students may tutor only with tutors who have been approved by the Dean and the head of the department.

The number of hours which a tutor may tutor will be determined by the Dean. (Ordinarily, three hours of tutoring will count as one academic hour.)

Absences from tutoring lessons and unpreparedness will be reported and counted as if from regular class.

The price for tutoring lessons will be, un-

der ordinary circumstances, twenty-five cents an hour for individual work. If there are more than one in a course, the Dean and the tutor will determine the price.

## MUSIC PRACTICE

1. Under all circumstances proctors will mark a student absent if she does not practice during the time assigned her.

2. Under no circumstances do proctors excuse students; therefore, do not make such requests of them. Make these requests to the Dean.

3. Under all ordinary conditions students will practice at their regular time. If any one wishes to substitute some other hour, the permission of the Principal must be obtained before the change is made; *otherwise, the absence will not be excused.*

4. When students are given the privilege of making up practice, it must be made up and reported within three days from the time it was missed. Otherwise, it will go on the college record as unexcused.

5. All students taking as much as two hours of practice are required to attend the student recitals on Thursday afternoons; any other music student not having the equivalent of fifteen hours of work a week will be required to attend. An unexcused absence from recital will count as an absence from regular practice.



Never stop for a social visit with the tutors; you disturb their study hour.

Close windows and pianos and turn off lights according to the notice on practice rooms.

Every absence or tardiness should be reported to the Dean at once. Unless so reported, after three days such delinquency will go on college record as unexcused.

Three unexcused absences from practicing any quarter causes loss of privileges for a month for those practicing from one to two hours a day.

Four unexcused absences from practice during a quarter causes loss of privileges for a month for those practicing three or more hours a day.

In all cases two tardies count as one absence; leaving practice rooms without permission for visiting or other purposes will count as a tardy.

Piano stools should not be moved from one practice room to another.

Rag-time music may not be played in the practice rooms or studios at any time.

Nothing should ever be put on the stage except pianos. If the stage is being used for a rehearsal or an entertainment the pianos should be covered for protection, closed at the end of rehearsal or entertainment, and everything kept in good condition.

The second Monday in October will be pay-day.

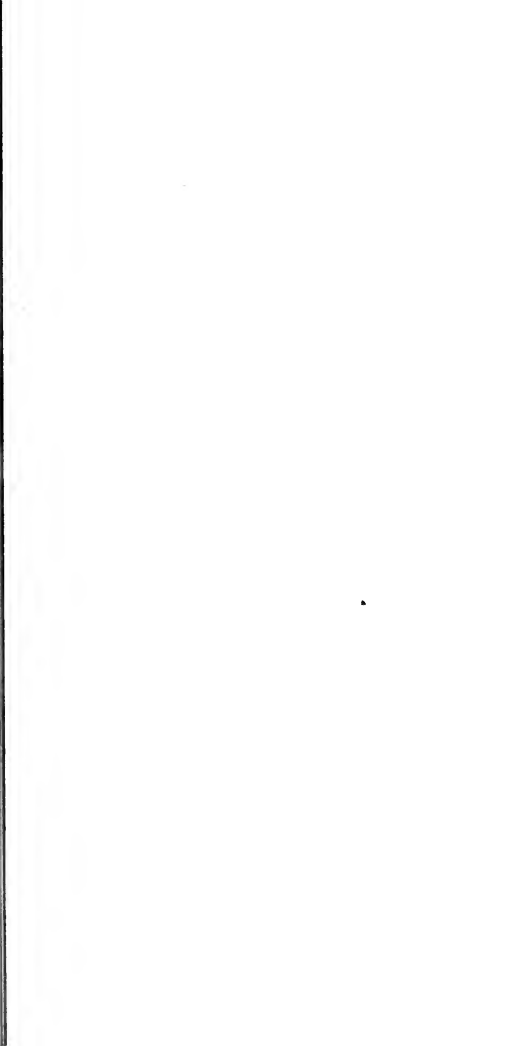
All dues for all organizations must be paid that day.

S. G. A.-----	\$ .50
Y. W. C. A.-----	1.00
Society (includes Acorn)-----	2.00
Oak Leaves -----	1.00
Athletic Association -----	.25
<hr/>	
Total-----	\$4.75

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Students are under the college regulations from the time they reach the college until they take the train to leave Raleigh, or until they have received permission from the Dean to visit in the city at Christmas vacation or at the close of the session.

The college buildings will be open to the Y. W. C. A. Reception Committee on Saturday and to other students on Monday, before college opens. They will be closed to students Wednesday after commencement.





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